

## TERMS AND CONDITIONS

The registration fee includes attendance at all sessions of the Baltic Exchange/TradeWinds International Shipbroking Forum on 11 September 2019 at Doubletree by Hilton Tower of London.

No partial or split-day registrations are permitted and attendance cannot be split between two or more people.

Pre-payment of the registration fee is required for entry to the Forum.

## CANCELLATION POLICY

Cancellation of a registration must be advised via email to the Conference Manager at [maria.alexander@nhst.com](mailto:maria.alexander@nhst.com). Verbal changes or cancellation cannot be accepted.

The following refunds will apply from the date of receipt of notification:

On or before **5 August 2019**: 100% refund less an administration fee of GBP 15

After **5 August 2019**: No refund available

The refund will be returned via the same payment method as the original receipt of funds.

No refund will be made after 5 August 2019. However an alternative delegate name may be provided in writing and the booking and funds will be allocated accordingly.

Please note no refund or discount will be made if a function or event within the registration fee is not taken up or is subsequently cancelled.