

1. Terms: These Terms and Conditions (“Terms”) explain the terms and conditions applicable to event booking requests made by you with the LNRS Data Services Limited Trading as ICIS (“ICIS”) and having its principal business address at Quadrant House, The Quadrant, Sutton SM2 5AS, United Kingdom. These Terms apply to all conference and/or training events put on by ICIS whether delivered in-person or virtually (“Event”). When accessing or viewing the Event or any part of the Event, each individual (each, a “Participant”) is subject to these Terms and Conditions (“Terms”), regardless of whether such Participant has registered for an in-person or virtual Event, in advance for viewing, using or accessing the Event in any way. The Participant acknowledges that they have read, understood, and agree to be bound by these Terms. If you do not agree to these Terms, do not book, access, participate in, or otherwise view the Event. These Terms apply to the exclusion of any other terms that the Participant may seek to impose or incorporate, or which are implied by trade, custom, practice or course of dealing. Any descriptive matter or advertising issued by us, and any descriptions or illustrations contained in our catalogues or brochures, are issued or published for the sole purpose of giving an approximate idea or general information about the Event. Except as expressly stated in this contract, they shall not form part of these Terms or have any binding effect. These Terms constitute the entire agreement between us and the Participant. The Participant acknowledges that he/she has not relied on any statement, promise, representation, assurance, or warranty made or given by us, or on our behalf, which is not set out in these Terms.

2. Booking: To become a Participant, you must register and book your place on the Event. We will confirm your booking via email within Two (2) working days (‘Booking Confirmation’). By booking your place on the Event set out in your Booking Confirmation, you are entering into a binding agreement. If you do not receive your Booking Confirmation within this time, please contact us at events.registration@icis.com to confirm your booking. Participant’s booking form constitutes an offer by the Participant to attend the Event in accordance with these Terms. By submitting the booking form, the Participant confirms he/she is at least 18 years old, if an individual. Receipt of a booking form does not bind us to accept a party as a Participant. Under these Terms, we reserve the right to refuse a booking. Participants will be contacted and advised of any rejection of their booking. In such an event, all payments made by a Participant will be refunded. A booking form is only deemed accepted when we acknowledge receipt. You must make payment in accordance with clause 3 below.

3. Payment: Payment for the Event (‘Fee’) must be received by credit/debit card at the time of booking. Failure to make payment will result in access not being granted for Participants to participate in, view or otherwise engage with the Event. If you encounter any issues in making payment, please contact us at events.registration@icis.com. After receipt of cleared funds for the Fee, ICIS will share joining instructions with a link for the Event where the event is a virtual training Event. If you do not receive this link within Five (5) working days of the Event, please contact us at events.registration@icis.com. In all cases, the Fee for the Event must be received Five (5) working days prior to the Event date.

4. Event Networking: Our virtual event platform allows conference Event Participants to exchange messages, schedule business meetings ahead of the event and view a list of fellow Participants. Your use of this facility will be subject to conduct and usage restrictions outlined in these Terms and otherwise available at law. This facility is not applicable to training events.

5. Event Materials and Speaker Presentations: Conference Participants may be provided with or granted access to Event materials which may include but not limited to speaker presentations, video or audio recordings, brochures and other training materials (“Event Materials”) during or after the Event, where individual speakers have consented to such distribution. Training Event Participants will receive training materials, on the date of the Event and a Certificate on successful completion of all training modules. Event Materials are distributed to each conference event Participant for the participant’s use and benefit only. Event Materials are not to be distributed or publicised to third parties without ICIS’s express consent.

6. Participant Cancellation: All cancellations must be made by email to: events.registration@icis.com (Registrations Dept, ICIS Events, Telephone: +44 (0)20 8652 4520, +44 (0)20 8652 3820, +44 (0)20 8652 3233. Subject to any applicable statutory rights you may have, you may cancel one or more Participant place(s) at the event at any time. If cancellation is more than 31 days before the event date, as set out in your Booking Confirmation, we will, at your request accept, a substitution at no extra cost (please see substitute section below) or refund 75% of the applicable Participant fee. If cancellation is on or less than 31 days before the event date as set out in your Booking Confirmation, a substitute will be accepted but no refund will be given. Please note that a ‘non-attending Participant’ who has paid their registration fee will be deemed to be a cancellation and the Participant will be emailed, post-event, a password to download speaker presentations. Participant fees will not be refunded. Please also note that Participant places are non-transferable to other events.

7. COVID-19: If you can no longer attend the in-person event due to health or travel restrictions in relation to COVID-19, please notify us via email at events.registration@icis.com. We may refund 100% of the applicable Participant Fee, agree to substitute the Participant at no extra cost (please see substitute section below), change an in-person booking to a virtual booking or transfer Participant place to another ICIS event. The following will apply (excluding training Events) in the event a Conference Participant elects to switch from a virtual booking to an in-person booking or vice versa:

- i. **In-person to virtual booking:** Participants may change their booking from an in-person to a virtual booking due to health or travel restrictions in relation to COVID-19.
- ii. **Virtual to in-person booking:** Participants may change their booking from a virtual to an in-person booking, subject to the availability of space(s) and capacity.

8. Alteration and Cancellation by ICIS: ICIS reserves the right to cancel, alter or reschedule an Event. Alteration of an Event may include making changes to the venue, timing of the programme and content of the Event. If we cancel the event for any reason, we will make a full refund of any booking fees paid. If we must alter the date or location of the event this booking will be transferred to the revised date and these Terms and Conditions shall apply to the transferred booking. Cancellation of in-person delivery of the Event, will mean automatic cancellation of the virtual Event.

9. Substitutions: If any Participant is unable to attend the event we may accept a substitute Participant at no extra cost, provided (i) we are notified by email at events.registration@icis.com of the name, job title, email address and telephone number of both the registered and substitute Participants no later than 5 working days before the event (ii) such substituted Participant is not residing in a prohibited country or otherwise prohibited in accordance with any of the sanction regimes of the European Union, United Kingdom, United Nations or United States of America's regulatory authorities or any other applicable local regional sanctions. We reserve the right to refuse entry to the substituted Participant if we are not notified in advance as per provisions of these terms and conditions. You must immediately notify us if the substitute Participant has any special dietary or access requirements.

10. Visa Applications: In the event a visa application is declined, Participant will be automatically enrolled onto our virtual platform and there will be no right to a refund if we are notified within 2 weeks of the Event. If we are notified prior to 2 weeks of the Event, you will be entitled to a refund of the difference between the in-person ticket and the virtual ticket.

11. Insurance: It is Participant's responsibility to take out appropriate insurance to cover travel and other activities related to the Event. We accept no responsibility for travel, accommodation or other expenses incurred as a consequence of cancellation or postponement of the Event. We accept no liability for any other loss, including incidental or consequential loss, in excess of the amount paid for the booking.

12. Hotel Bookings: It is Participants' responsibility to book accommodation as required at the event venue and to pay for such accommodation in accordance with the venue's terms and conditions. We will provide details of accommodation available prior to the Event.

13. Participants' Liabilities: You hereby accept liability for all your acts or omissions at the event venue and undertake to indemnify us and keep us indemnified against all liability in respect thereof and against all actions, suits, proceedings, claims, demands, costs and expenses whatsoever, which may be taken or made against us or incurred or become payable by them arising there from or in respect thereof including any legal costs and expenses and any compensation costs and disbursements paid by us on the advice of Counsel to compromise or settle any such claims.

14. Security: All participants are asked to wear their badges throughout the event. Badge holders must not allow their badges to be worn by anyone else. Any failure to comply with the foregoing is likely to lead to the badge holder and the person wearing the badge being removed from event. Anyone obtaining a Participant or exhibitor badge by theft, deception or other illegal means will be asked to leave the Event. No one under the age of 18 is permitted to attend the Event unless they have obtained ICIS' prior written consent. Anyone attending the event must not be involved in any activity which may disrupt event. Such activity may include participating in demonstrations, objectionable behaviour or wearing offensive apparel.

ICIS reserve the right to exclude or remove anyone from the Event and venue who does not comply with this policy or who they reasonably consider is likely to break these rules or who is prohibited from attending under any applicable sanctions, laws or regulations.

15. Termination: Without prejudice to any other rights or remedies which we may have, where you are a company, we may terminate this contract without liability to you on giving written notice: (i) for any reason upon not less than 30 days' notice; or where you become (or, in our reasonable opinion, are at serious risk of becoming) insolvent or unable to pay your debts as they fall due.

Termination of these Terms, however it arises, shall not affect or prejudice the accrued rights of the parties as at termination. Any provision of this contract that expressly or by implication is intended to come into or continue in force on or after termination or expiry of this contract shall remain in full force and effect.

16. Participant's Assumption of Risk: Participant assumes all risks arising from or incidental to their participation in the Event, including all loss or damage to property in connection with the Event. Access to the Event may require access to the Internet and use of the Participant's personal devices. The Participant acknowledges that he/she is solely responsible for obtaining their own devices, any Internet connection, mobile fees, or other incidentals or expenses to facilitate access to the Event.

Participants are solely responsible for their own use of any required Internet connection and/or personal devices and for ensuring that such Internet connection and/or personal devices are compatible with any requirements that we may (i) specify to Participants, (ii) make available on the Event website or (iii) generally share with Participants in relation to the Event. ICIS will not be responsible or liable for any costs associated with the Participant's access to the Event or for the Participant's inability to gain access to the Event, unrelated to any material functionality issues arising from ICIS' systems. Owing to local restrictions unique to your jurisdiction, we cannot guarantee that you will be able to access our platform. If you are having access issues, please contact us at events.registration@icis.com.

17. Participant's Release and Authorisation: Participant (1) releases the providers of any distribution platforms or digital services used in connection with the Event, and each of their respective affiliates, employees, and agents from any and all liability for loss or damage to persons or property, infringement of any right, or any other claims or courses of action of any kind arising from or relating to the Participant's participation in the Event; (2) authorises and permits ICIS, its sponsors, contractors, employees, agents and affiliates, the use of his/her name, voice, likeness and all reproductions thereof by any means and in all media now and hereafter known for any it's internal business purposes including but not limited to the marketing and publication of further events; (3) agrees to comply with all rules and regulations of the Event and with all applicable laws, ordinances, codes, regulations, standards and judicial orders; (4) authorises and permits ICIS to share Participant's personal information, including but not limited to contact information, with such affiliates, contractors, and third parties (i) with which Participant authorises in connection with the Event, and/or (ii) which may participate in delivery of the Event to the Participant; and (5) acknowledges and agrees that ICIS are not responsible for Participant's personal property in any way.

18. Disclaimer: THE EVENT IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS. WE MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, AS TO ITS OPERATION, ITS COMPLETENESS, OR AS TO THE ACCURACY, OF THE INFORMATION, CONTENT OR MATERIALS INCLUDED. In no event will we be liable to any party for any direct, indirect, incidental, special, or consequential damages of any type whatsoever related to or arising from the material provided in the Event or any use of it, or of any resource linked to, referenced, or accessed through, or for the use or downloading of, or access to, any materials, information, products, software or services, including, without limitation, any loss of profits, business interruption, hardware damage, loss of savings or loss or alteration of programs or data. We do not warrant that (1) the contents will meet your requirements, (2) access will be uninterrupted, timely, secure or error-free. Any material, information, products, software, programs or service downloaded or otherwise obtained as part of this Event is used by Participants at their own discretion and risk and each Participant will be solely responsible for any damage or loss that may result from use of the Event content or material. TO THE EXTENT PERMITTED BY LAW, WE EXPRESSLY DISCLAIM ALL DIRECT AND INDIRECT LIABILITY WHICH MAY RESULT FROM

UNAUTHORISED REPRODUCTION OR USE OF EVENT CONTENT OR MATERIAL. THE INFORMATION CONTAINED HERE IS SUBJECT TO CHANGE WITHOUT NOTICE.

19. No Disruptive Behavior: ICIS reserve the right to deny access, ban, or remove from the Event or any part of the Event any person who it determines, in its sole and absolute discretion, is behaving or threatening to behave in a manner it considers to be disruptive of the Event.

20. No Resale or Sub-License Permitted: If ICIS charges a fee to Participants for a license to participate in the Event or provides Participant with a unique code or identifier for use in connection with the Event (collectively, the “License”), the unauthorised resale or sub-licensing of such License, attempted resale or sub-license of such License, or unauthorised transfer of such License to a third-party are strictly prohibited and will constitute a forfeiture of such License without compensation. Each such License may only be used by the same Participant in the Event. The Event’s operating hours, schedules, and speakers are subject to change or cancellation without notice. Each License is a revocable license to participate in the Event.

ICIS may reasonably change the time of an Event feature to account for (i) unexpected occurrences, (ii) other Event features being delayed, or (iii) an Event feature ending earlier or later than expected.

21. Events Photography and Filming: Official event photographers and videographers may take photographs and films during the Event. Participants consent to such photography and filming, without compensation. Participants confirm that ICIS shall be entitled to use such photographs and videos, which may include visitors, for the purpose of marketing events in the future, for exploitation in any and all media, without liability. No other photography or filming will be permitted at the Event, without ICIS’ prior written approval.

22. Participant Content Release: As part of the Event, Participants may have the ability to participate in activities where Participants create, transmit, share, post, or otherwise distribute (collectively, “Distribute” or “Distributing”) materials provided by the Participant (the “Participant Content”) which may include, but are not limited to messages, text, sound, images, videos, data or other materials originating from the Participant. Unless otherwise agreed to in writing between the Participant and ICIS, by distributing any Participant Content, each Participant hereby grants to ICIS, its sublicensees, employees, agents, and assignees, a fully paid-up, transferrable, sublicensable, irrevocable right and permission to use, reproduce, modify, adapt, publish, translate, create derivative works from, distribute, perform and display such Participant Content, as well as to photograph, film, reproduce, portray and/or otherwise use the name, voice, appearance, photograph, image, likeness, and/or other biographical information of such Participant in connection with the Event (collectively, “Likeness”), and to use the results and proceeds thereto, without limitation, in materials produced by ICIS in any and all media, in perpetuity. Participants consent to the use of their Likeness, without compensation and confirms that the ICIS may use their Likeness for marketing purposes in perpetuity.

Should such Participant Content contain the name, voice, appearance, photograph, image, likeness, and/or other biographical information of any third parties, Participant represents and warrants that Participant has obtained the appropriate consents and/or licenses for Participant’s use and that ICIS and its sub-licensees may use them to the extent indicated in these Terms.

Participant hereby waives any claim to compensation for use of such Participant Content, including the Likeness. Such Participant Content may be used by ICIS in any manner or media without notifying Participant, such as the Event website, publications, promotions, broadcasts, advertisements, and posters, for advertising or other related purposes. Participant waives any right to inspect or approve the finished materials or any printed or electronic matter that may be used with them.

Participant releases ICIS and its employees, agents, and assignees, including any firm authorised to publish and/or distribute a finished product containing material produced by ICIS, from any claims, causes of action, damages or liability which Participant may commence in connection with the use of or relating to the Participant Content (including, but not limited to, the Likeness). Participant hereby waives any moral rights or “droits moral” Participant may have in any materials produced by ICIS which contain any Participant Content. To the fullest extent permitted by applicable law, ICIS reserves the right to remove, screen or edit any Participant Content Distributed in connection with the Event at any time and without notice.

23. Participant Content Distributed at Participant’s own risk. Participant is solely responsible for Distributing Participant Content and each Participant represents and warrants that: (1) Participant is the creator and owner of the Participant Content or otherwise has the property rights and authority to grant the rights granted herein; (2) the Participant Content does not and will not (a) infringe, violate, or misappropriate any third-party rights or proprietary rights or (b) defame any other person; and (3) the Participant Content does not contain any viruses, adware, spyware, worms, bombs, or other harmful or malicious code. ICIS reserves all rights and remedies against any Participant who breach these representations and warranties. ICIS assumes no liability for any Participant Content or for any loss or damage resulting therefrom.

While ICIS uses reasonable security measures in connection with the Event, it does not guarantee the safety of any Participant Content. To the furthest extent permitted by applicable law, Participant hereby agrees that ICIS shall not be liable for any unauthorised copying, use or distribution of any Participant Content by third parties and Participant releases and forever waives any claims against ICIS for any such unauthorised copying or usage of the Participant Content. By use of a valid registration code, promotional code, discount code, coupon, or other code in connection with Participant’s registration for the Event, Participant thereby authorises and permits ICIS to share Participant’s personal information, including but not limited to contact information, with such companies, organizations, and entities associated with such code.

24. Policies and Procedures: Participant is required to behave in accordance with the policies and procedures as set forth on the Event website and as may be updated from time to time as well in these Terms (including the Prohibited Activities described below), and/or any time limits, directions and/or prohibitions provided to Participant by ICIS staff and/or moderators (collectively, the “Event Policies”). ICIS reserves the right to deny entry/access, ban, or remove any Participant from the Event, or withhold any Materials from Participant who, in ICIS sole and absolute discretion, behaves or threatens to behave in a manner which is in violation of the Event Policies. The Event Policies apply to EVERYONE accessing the Event. Participants, sponsors, partners, speakers, guests, professionals, media, and staff are all subject to the Event Policies. By Participating in the Event, Participant acknowledges and agrees that Participant has read and agrees to the Event Policies.

25. Prohibited Activities: Each Participant agrees that they shall not violate any applicable law, contract, intellectual property rights or other third-party right, and each Participant is solely responsible for their own conduct while Participating in the Event or any part of the Event. Participant shall not participate in any activity, during the Event, which violates or threatens to violate any applicable anti-trust laws. Participant shall comply with ICIS’ anti-trust policy available [here](#). Participant must not redistribute reproduce or create derivative works from Event content or Event Materials.

Further, each Participant agrees that they will comply with these Terms, the Event Policies, and will not:

- i. create, upload, transmit, distribute, or store any content which is inaccurate, unlawful, infringing, defamatory, obscene, obscene, invasive of privacy or publicity rights, harassing, threatening, abusive, inflammatory, or otherwise objectionable in ICIS' sole discretion;
- ii. impersonate any other person or entity or perform any similar fraudulent activities;
- iii. make unsolicited offers, advertisements, proposals, or send junk mail to other participants in the Event;
- iv. harvest or collect the email addresses or other contact information of other participants in the Event;
- v. defame, harass, abuse, threaten or defraud other participants in the Event, or collect, or attempt to collect, personal information about such participants without their consent;
- vi. remove, circumvent, disable, damage or otherwise interfere with the security of the Event;
- vii. interfere with or damage operation of the Event or any participant's access to the Event by any means;
- viii. access any part of the Event by means of any robot, spider, scraper, crawler or other automated means for any purpose;
- ix. violate any time limits provided by ICIS in connection with any part of the Event;
- x. interfere with or disrupt the Event or servers or networks connected to the Event, or disobey any requirements, procedures, policies or regulations connected to the Event, including, but not limited to, the directions and prohibitions explained to Participant by ICIS' staff and/or moderators; and
- xi. participate in the Event for any illegal purpose, or in violation of any applicable local or international law or regulation, including, without limitation, laws governing intellectual property and other proprietary rights, data protection and privacy and any anti-trust violations.
- xii. distribute or publicise the Event Materials to third parties without first obtaining ICIS's written consent.

26. License to the Event: The Event is owned and/or operated by ICIS. Unless otherwise indicated, any materials provided hereunder in connection with the Event (excluding any Participant Content, as defined herein), including, but not limited to, any images, logos, information, content, and other materials displayed or distributed in connection with the Event or any videos created by ICIS of the Event and distributed to Participant (collectively, the "Materials") are the property of ICIS or its affiliated companies or third-party licensors. Each Participant is granted a limited, non-sublicensable license (i.e. a personal and limited right) to access and use the Event and the Materials for Participant's personal use for the duration of the Event. ICIS may terminate this license at any time, without notice. Each Participant agrees that nothing herein shall be deemed a grant of any intellectual property rights or other rights to use the Materials for any products or processes for profit-making or commercial purposes.

ICIS reserves all rights not expressly granted in these Terms. Any use of the Event or the Materials except as specifically authorised in these Terms, without the prior written permission of ICIS is strictly prohibited.

27. Limitation of Liability: Nothing in these Terms exclude or limit either party's liability: (i) for death or personal injury caused by its (or its agent's or sub-contractor's) negligence; (ii) for fraud or fraudulent misrepresentation; and (iii) matters that cannot, as a matter of law, be limited or excluded.

Other than as set out above, in no event shall ICIS' aggregate liability together with all of its Affiliates arising out of or related to these Terms exceed the total amount paid by the Participant for the Event. The foregoing limitation will apply whether an action is in contract or tort and regardless of the theory of liability but will not limit Participants' ability to claim for losses not capable of exclusion by law.

Other than as set out above, in no event will either party have any liability arising out of or related to these Terms for any: (i) loss of profits, business or revenues; (ii) loss of anticipated savings; (iii) loss of goodwill; (iv) business interruption; (v) loss of data; or (vi) for any indirect, special, incidental, consequential, or exemplary damages. The foregoing limitation will apply whether an action is in contract or tort and regardless of the theory of liability, even if a party or its Affiliates have been advised of the possibility of such damages or if a party's or its Affiliates' remedy otherwise fails of its essential purpose.

Subject to the above, although ICIS shall attempt to ensure the integrity of the Event, ICIS reserves the right to modify, suspend, extend or terminate the Event or any part thereof if it determines, in its sole discretion, that the Event or any part thereof are delayed, disrupted, technically impaired, or corrupted by infection by computer virus, bugs, tampering, unauthorised intervention, fraud, technical problems, failures, malfunctions or other causes beyond ICIS' control which may have destroyed, corrupted or undermined the security, integrity or feasibility of the Event or any portion thereof as contemplated herein. In the event the Event is terminated for any reason beyond ICIS' control, ICIS shall not be liable to Participant in any way and ICIS shall have no further financial obligations to the Participant.

ICIS is not responsible for the actions of any other Event participants in connection with the Event, including any participant's attempt to circumvent or otherwise interfere with the security, integrity, or proper conduct of the Event. Participant's interactions with third parties, including other Event participants, in connection with the Event, are solely between the Participant and such third party. The Participant acknowledges and agrees that, save as outlined in these Terms, ICIS will not be liable for any damages, losses, costs, expenses, or liabilities incurred as the result of such interactions.

THE EVENT AND THE SECURITY MEASURES USED BY ICIS TO PROTECT THE EVENT ARE PROVIDED "AS-IS" AND WITH NO WARRANTIES, GUARANTEES, CONDITIONS, ASSURANCES OR OTHER TERMS THAT SUCH EVENT OR SECURITY MEASURES WILL BE FREE FROM DEFECTS; OPERATE OR BE FULFILLED WITHOUT ISSUE OR DELAYS; WITHSTAND ATTEMPTS TO EVADE SECURITY MECHANISMS; OR THAT THERE WILL BE NO CRACKS, DISABLEMENTS OR OTHER CIRCUMVENTION OF THE EVENT OR ITS SECURITY MEASURES.

28. Data protection: By submitting a booking form, Participant agrees that we may share this information, including your contact details, with presenters, sub-contractors, and the designated speakers for the Event and that you may be contacted by them or us in connection with the Event, including up to 2 weeks prior and on the day(s) of Event to facilitate meeting requests between you and other Participants. Your personal data will be dealt with in accordance with our Privacy Policy. By registering for this Event, the Participant agrees to ICIS' Privacy Policy which may be found at <https://risk.lexisnexis.com/group/privacy-policy>.

29. Miscellaneous: All Participants must read, understand, and agree to the Terms stated herein. Except as set out above, the Participant agrees that no person who is not a party to these Terms is to have the benefit of or be capable of enforcing these Terms as a result of the Contracts (Rights of Third Parties) Act 1999.

If any court or competent authority finds that any provision of these Terms or part of any provision) is invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of these Terms shall not be affected.

These Terms and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the laws of England and the Participant irrevocably submits to the non-exclusive jurisdiction of the English courts. If the Participant is a consumer based outside of England, you may also bring legal proceedings in your local courts. A reference to writing or written includes e-mail.

ICIS is part of the [LexisNexis® Risk Solutions Group](#) portfolio of brands.