

**Letter should be supplied on headed paper**

**Re: Registration and conference grant application – Diabetes UK Professional Conference 2026**

Dear Diabetes UK Conference team,

Please accept this letter indicating my approval of the registration and Conference grant application made by **<insert name>** to attend the Diabetes UK Professional Conference 2026 taking place 22 to 24 April 2026 at Exhibition Centre Liverpool. We are aware that conference grants are awarded to members of Diabetes UK who have been selected to present an abstract at the conference.

I understand that if a grant is awarded, it will be up to the value of £100 dependent on information provided including expected costs. It will also take into consideration if funding has been applied for from other sources.

I understand that conference grants will be paid after the conference has taken place (via bank transfer) once their attendance and presentation have been verified at the conference and have provided bank details for the transfer.

With regards,

<Name>

<Signature>

<Job title>

<Organisation>