

# BSODR Leeds 2019

3rd - 5th September 2019

## Getting to the University

The campus is approximately ½ a mile from the city centre on Woodhouse Lane, on the A660. Leeds is linked to the M1 and M62 and is very easily accessible.

### For satellite navigation

Parkinson Building, University of Leeds  
Woodhouse Lane,  
Leeds,  
LS2 9JT

(street listing can appear as Cavendish Road on some navigation systems)

### Bus

There are number of bus services in Leeds.

The number 1 bus leaves from Infirmary Street, near the City railway station in City Square, to the campus every ten minutes during the day and every half hour in the evening. There are frequent buses from the central bus station including numbers 28, 56, 96, 97. You should get off the bus at the main entrance adjacent to the Parkinson Building.

Visit [www.wymetro.com](http://www.wymetro.com) for timetables and general information.

The National Express Coach Station is adjacent to the Bus Station: [www.nationalexpress.com](http://www.nationalexpress.com)

### Rail

For rail travel details visit: [www.nationalrail.co.uk](http://www.nationalrail.co.uk)

### Taxi companies

**Streamline Telecabs** - 0113 244 3322

**Amber Cars** - 0113 231 1366

**Arrow** - 0113 258 5888 (Arrow taxis are the official Leeds/Bradford Airport taxi company)



## Unloading and Parking

### Unloading

The exhibition will take place in the Parkinson Court, where delegates will also register and collect their lunch on Wednesday 4th and Thursday 5th September. This is also the venue for the poster presentations from Tuesday afternoon onwards.

Access to the Parkinson Building can be gained via the loading bay at the rear of the building which can be reached by coming to the main University entrance on Woodhouse Lane, turning right go through an archway, then turn right again. This leads to the rear entrance of the building. You will then be able to unload your items bringing them up in the lift, which is on the right, from the basement to the ground floor – please do not over load the lift. Parking is not permitted in the loading bay; please move your vehicle immediately after unloading.

### Parking

Parking is bookable during registration at £7.00 per day. If you have booked car parking with us, please park in the Orange Zone Multi-Storey Car Park on campus (Post Code: LS2 3AA), accessible via Woodhouse Lane or Willow Terrace Road. The ANPR system will recognise the registration provided and you **DO NOT** need to enter any further details at the terminals. Please ask a member of staff if you require directions from the Parkinson building to the Multi-Storey Car Park.

If you have not booked parking before departing and need to do so please contact **Tom Throssel** (t.g.throssel@leeds.ac.uk).

For more information and prices on alternative car parks in Leeds please visit: [www.parkopedia.co.uk](http://www.parkopedia.co.uk)



## The Exhibition

Registration will take place in the Parkinson Court (pictured below, middle) from 9.00 - 17.00 on Tuesday 3rd September, from 8.00 - 17.00 on Wednesday 4th September, and from 8.00 - 12.00 on Thursday 5th September.

We expect that attendees will start arrive from around 12.00pm, Tuesday 3rd September. Please allow yourself plenty of time to arrive and fully set up by this time. Please do not begin packing down on Thursday 5th September until advised to do so.

Stands will comprise of a display board (4m x 1m for Conference Exhibitors, 2m x 1m for Dental School Exhibitors), one 6ft table, a black table cloth and two chairs. You will be provided with velcro stickers to attach materials to the board. There will be one WiFi login per table, and additional logins can be collected from the registration desk. Please notify us in good time if you require power, in order to best locate everyone on the floor plan.

Tea, coffee and confectionary will be served throughout the day in the Parkinson Court. A full buffet lunch will be served in the Court at 13.00 on Wednesday 4th and Thursday 5th September, respectively.

## Online Registration

If you or a colleague have not yet registered please use the following link:

<https://eu.eventscloud.com/bsodr>

Please select 'Complimentary Exhibitor Registration'. If you have not received the password to enter and believe you should have, please contact **Tom Throssel** (t.g.throssel@leeds.ac.uk).

Dental School Exhibitor packages come with one complimentary registration, and Conference Exhibitor packages come with two. Any other registrations **MUST** be processed as a standard registration.



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## Social Programme

The Welcome Reception for the conference will be held at the Tiled Hall, Leeds Art Gallery on Tuesday 3 September from 18.30-20.30. Delegates are invited to an evening drinks and canapés reception. The welcome address will begin at 19.00. Guests will have the opportunity to visit some of the galleries in a more intimate setting outside of general public hours.

The Conference Dinner will take place at the Royal Armouries Museum in Leeds. Guests are invited to a drinks reception where they will have the opportunity to visit some of the galleries before sitting down to a 3 course dinner in the Wellington Suite within the fabulous surroundings of the Royal Armouries. A shuttle service will be in operation from Storm Jamerson.

Attendance at the Dinner is by registration only. If you have not registered for the dinner but wish to attend, or have previously registered but can now no longer attend, please contact:

**Tom Throssel** (t.g.throssel@leeds.ac.uk).

## Accommodation

Delegates who have booked accommodation can Check-in at Charles Morris Hall, Storm Jameson Court. Charles Morris Hall operates a 24hr staffed reception desk. Check-In is from 14.00 and Check-Out is by 10.00.

Breakfast is included as part of your accommodation and is served in the Refectory, opposite Charles Morris Hall. You will be provided with vouchers upon check in to be redeemed between 8.00 - 10.00. Your accommodation also comes with complimentary use of The Edge, the University's sports and physical activities centre.

Please do not lose the keycard for your room, or you will be charged a replacement fee.

The address for Charles Morris Hall is:  
Corner of Mount Preston Street/Cromer Terrace,  
University of Leeds,  
LS2 9ND

## Health, First Aid & Contacts

In the event of first aid being required, or for emergencies, please contact University of Leeds Security on 0113 343 2222 (24-hours). Please contact this in the first instance as our security team will liaise with the emergency services to direct them.

The emergency number in the UK for fire, ambulance or police is 999.

### Hospital

The nearest emergency department is at the Leeds General Infirmary, telephone 0113 2432799, which is situated adjacent to the University.

### Chemists

Lloyds Chemist is situated on Woodhouse Lane across from the Parkinson Building. Boots late night pharmacy (open until midnight) is located at Leeds City Train Station.

## Smoking

On 1 July 2007 England brought in a ban on smoking in all public places. All meeting rooms, lecture theatres, foyers, public areas, bars, doorways, entrances and bedrooms within the University operate a no smoking policy.

In addition, as of the 1 August 2019, the university now operates a no smoking on campus policy between 8.00 and 18.00. This includes outdoor areas.

For more information visit:  
[wsh.leeds.ac.uk/smokefree-campus](http://wsh.leeds.ac.uk/smokefree-campus)

## Telephone Numbers

**Anthony Lowe**  
Conference & Events Senior Manager  
:+44 (0) 113 343 3106  
a.a.lowe@leeds.ac.uk

OR

**Tom Throssel**  
Conference & Events Manager:  
+44 (0) 113 343 5723  
t.g.throssel@leeds.ac.uk

In the event of any serious problems, or for emergencies, please contact University of Leeds Security on 0113 343 2222 (24-hours). The emergency number in the UK for fire, ambulance or police is 999.

## Banks and Shops

### Cash points

There are ATMs located within the Student Union building, and at the Cavendish Road entrance to the Marjorie and Arnold Ziff Building.

### Banks

There is a Santander located in the basement floor of the Students Union

There are also several major banks and further cash points opposite Parkinson Court at the University's main entrance on Woodhouse Lane.

### Post Office

The nearest is located in the St John's Centre in the City Centre.

### Shops

The main University Refectory serves sandwiches, healthy options plus freshly cooked hot food from 08.00 until 14.00.

There is a Co-op supermarket in the basement of the Student's Union, selling newspapers, stationary, food and drinks from 8.00 - 22.00 daily.

