



**13TH ASIA PACIFIC
REGIONAL CONFERENCE
13-17 AUGUST 2019
TAIWAN**

BOOKING PACK

A WORD OF WELCOME

Dear Friends,

The Friends of Asia Pacific WAGGGS (FAPW) Working Group is delighted to welcome you to the 7th Friends of Asia Pacific WAGGGS (FAPW) Regional Gathering in New Taipei City, Taiwan!

The Working Group together with Friends Taiwan and Girl Scouts of Taiwan have put together an exciting three-day programme to showcase Taiwan. The programme will include experiencing local culture through sightseeing and pineapple pastry making, a Sri Lankan experience, an afternoon with local Girl Scouts and ending with a grand celebration to celebrate the 20 years' journey of FAPW.



This is also a landmark event as we join the 13th Asia Pacific Regional Conference to celebrate the 50th Anniversary of the Asia Pacific Region. It will be an exciting occasion for FAPW members and Conference delegates to come together to honour our past and present leaders, to applaud the successes of the region and create a vision for the future. You have the option to extend your stay to join the 50th Anniversary Dinner of the Asia Pacific Regional Conference.

I would like to extend my thanks to Friends Sri Lanka. We are sad that we are unable to be in Colombo as planned due to unforeseen circumstances. Please join me in expressing our appreciation to Friends Sri Lanka and The Sri Lanka Girl Guides Association for the preparation work done to host the gathering.

Special thanks to Girl Scouts of Taiwan for hosting the Gathering with only three months to prepare. We would also like to take opportunity to thank the New Taipei City government for their tremendous support in making this event possible, and Caesar Park Hotel Banqiao for the huge discounts given to our event to enable us to honour the original participation fees. Our thanks also to the Ministry of Foreign Affairs, Ministry of Education and MEET Taiwan for their strong support to the Gathering.

This booking pack offers you information you need for the registration process, fees and some practical Gathering arrangements. Please note a change to the booking format. There will be a Gathering fee paid to Girl Scouts of Taiwan (for gathering sessions only) and a Hotel fee paid to the Caesar Park Hotel Banqiao (for accommodation only).

I warmly invite you to join the Gathering and anniversary celebrations and look forward to welcoming you in Taipei!

Ching Ching Wee-Ong

Chair

Friends of Asia Pacific WAGGGS Working Group

CONTENTS

Information	Page
Welcome letter from Girl Scouts of Taiwan	4
Welcome letter from the Sri Lanka Girl Guides Association	5
General information	6
Welcome to Taiwan	8
Gathering highlights	9
Registration	10
Venue	13
Accommodation	14
Programme	16
Introduction of the hot spots	17
Optional tours	18
Useful information before you book	19
Contact information	22

WELCOME LETTER FROM GIRL SCOUTS OF TAIWAN

你好！Nǐ hǎo!

The Girl Scouts of Taiwan (GST) and I are pleased to give you a hearty welcome to the 13th Asia Pacific Regional Conference and 7th Friends of Asia Pacific WAGGGS (FAPW) Regional Gathering in New Taipei City!

We are thrilled to be able to host an Asia Pacific Regional Conference in Taiwan for the first time in the history of GST. This is especially special for us as we are also celebrating 100 years of Girl Scouting in the Republic of China this year, making it a triple celebration with the 50th Anniversary of the Asia Pacific Region and 20th Anniversary of the Friends of Asia Pacific WAGGGS.

With great joy and enthusiasm, The Girl Scouts of Taiwan and the Sri Lanka Girl Guides Association are working hard to offer you the best we can. We look forward to having a meaningful event and making Taiwan your home for several days.

We are excited as the event will enable our members, especially girls and young women to experience such event locally, and take part in managing such a huge international event. We believe this will provide them a memorable and meaningful experience to cherish in their Girl Scouting journey.

Through this event, join us in looking back at the last 50 years of the Asia Pacific Region of WAGGGS and 20 years of the FAPW together and looking forward to the wonderful memories and impacts we are yet to make in the years to come. We hope that through this occasion, we will be able to further ignite the flame of Girl Guiding/Girl Scouting as we look back on old memories and reunite with old friends, and look forward on gaining additional knowledge, meeting new friends, and making more memories.

See you all in Taiwan this August!

Your Sister in Girl Scouting,

Jessica Chou

*Chief Commissioner
Girl Scouts of Taiwan*



WELCOME LETTER FROM THE SRI LANKA GIRL GUIDES ASSOCIATION

Ayubowan!

A warm welcome to the 13th Asia Pacific Regional Conference and 7th FAPW Regional Gathering in New Taipei City, Taiwan!

On behalf of the Sri Lanka Girl Guides Association, even though we are sad not to be able to host you personally in Colombo this time, we look forward to meeting all of you in Taiwan this August. Working with the Girl Scouts of Taiwan, we invite you to experience the best of both Sri Lankan and Taiwanese culture, heritage and hospitality.

This occasion might provide you with the opportunity to renew old friendships and memories as you make new ones and grow the links of unity between our Member Organisations for the betterment of the girls and young women we serve.

As we celebrate 50 years of the Asia Pacific Region of WAGGGS and 20 years of the FAPW together, let us remember both the challenges and successes of our glorious past and look towards a brighter and more colourful future.

Yours in Guide service,

Visakha Tillekeratne

Chief Commissioner

Sri Lanka Girl Guides Association



GENERAL INFORMATION

DATES

The dates of the 7th Friends of Asia Pacific WAGGGS (FAPW) Gathering are:

Monday 12 August 2019	Arrival and registration
Tuesday 13 August – Thursday 15 August 2019	7th FAPW Gathering activities, Membership Ceremony and FAPW 20th Anniversary Dinner
Friday, 16 August 2019	Departure Asia Pacific Region 50th Anniversary Dinner (<i>optional</i>) Optional tours

THEME

The theme of the 13th Asia Pacific Regional Conference is:

Unite, Thrive, Grow.



DEADLINES TO OBSERVE

Action	Information	Deadline
Registration and payment	Registrations continue to open. Here is the link to register.	12 July 2019
Accommodation Booking	Please book your accommodation at this link . After the deadline, the hotel will contact you with payment invoice and details. Room booking with the gathering rates are not guaranteed should you book after the deadline.	5 July 2019
Day guests and dinner tickets	Registration for day guests and dinner tickets for guests not attending the full gathering can be done in this link by this deadline.	12 July 2019
Registered participants to confirm/amend booking	If you have earlier registered for the Gathering in Colombo, you do not need to register again. However, you have this deadline to confirm or amend your booking. After this date, no changes can be made. Please use your registration link to check and amend your booking.	28 June 2019
Participants who need to apply visa to Taiwan (Please refer to page 20 for more Visa information)	Participants who need to apply visa to Taiwan will be provided an e-code to apply the visa online. However, GST needs some personal details from you and these will be taken from the registration form. Therefore, if you need the e-code for the visa, please complete the registration form by the deadline. Failure to do so will result in your details not be included in the list GST submits to the Ministry of Foreign Affairs and GST is not responsible to do the additional application for you. GST needs to apply the e-code at least one month from the first arrivals of the gathering.	28 June 2019
Travel	You can add your flight details during registration. If you haven't booked your flight yet, we will provide you with a link where you'll be able to add the information later. Deadline for adding flight details are as specified. Failure to do so might result in GST not being able to arrange airport transfer for you on arrival.	26 July 2019

UNITE • THRIVE • GROW



WELCOME TO TAIWAN

TAIWAN - THE HEART OF ASIA

Taiwan's total land area is about 36,000 square kilometres (14,400 square miles). It is shaped like a leaf that is narrow at both ends. It lies off the south-eastern coast of mainland Asia, across the Taiwan Strait from China - an island on the western edge of the Pacific Ocean. To the north is Japan; to the south is the Philippines. Many airlines fly to Taiwan, making it a perfect travel destination.

Taiwan lies on the western edge of the Pacific "rim of fire," and continuous tectonic movements have created majestic peaks, rolling hills and plains, basins, coastlines, and other natural landscapes. Taiwan's tropical, sub-tropical, and temperate climates provide clear differentiation between the different seasons. There are rare or endangered species of wildlife on the island.

OFFICIAL NAME

Republic of China (R.O.C.)

CAPITAL

Taipei

BANQIAO, NEW TAIPEI CITY

New Taipei City is situated in the northern part of Taiwan, surrounding the country's capital, Taipei. It's also where the conference will be held.



Given its location advantages, today's New Taipei City is a major city of Business Industries second to Taipei City. High technology, service and tourism are all part of the major industries here.

Banqiao is well served by multiple public transportation services including bus, metro, traditional railway and high-speed rail, connecting Banqiao with downtown Taipei and nearby cities.

TIME ZONE

Taiwan is GMT/UTC + 8h during Standard Time

LANGUAGE

Mandarin / Taiwanese / Hakka / Indigenous Languages

RELIGION

Buddhism / Taoism / Christianity / Islam

GATHERING HIGHLIGHTS



- The FAPW Gathering is a place for networking and celebrate the amazing work being done in our region.
- The Girl Scouts of Taiwan and Friends Taiwan will show us their land and culture with music, dance and food, while Friends Sri Lanka will add a touch of Sri Lankan flavour in some of the sessions.
- The International Night and Regional Market will provide a unique international experience and a great opportunity to find souvenirs from all parts of the Region. This event allows Member Organisations to raise funds to cover their membership fee costs, or to contribute to the Regional Fund.
- More information on the programme will be included in the FAPW Circular 2 to be sent at the end of June.
- We hope that you will leave the gathering excited about the future with a clear sense of where WAGGGS is heading and new ways we can support Girl Guiding/Girl Scouting Asia Pacific Region.

REGISTRATION

BOOK ONLINE THROUGH OUR WEBSITE!

Registration is open now. For the 7th FAPW Gathering, all registrations can be completed online through the dedicated Conference website:

<https://eu.eventscloud.com/ap-reco?categoryid=201540861>.

You can book more than one ticket at once, but you will be required to provide the information details for all the attendees. You can edit your personal information and travel details after the registration is completed (for example, you can fill in the information about flights later, if you have not already booked them).

Should you be unable to register online or have any issues with your booking, we will be happy to assist. Contact the Events Team at AP.ReCo@waggggs.org or via the World Bureau Office (+44 207 4336 437).

GATHERING FEES

The 7th FAPW Gathering **full registration price is US\$490 per person.**

All registration will **close at 17:00 GMT time on 5 July 2019.**

YOUR FULL GATHERING FEE INCLUDES

- Full access to all the 7th FAPW Gathering sessions and materials
- Meals as part of the scheduled programme **(from lunch on Tuesday 13 August to dinner on Thursday 15 August)**. Please note that daily breakfast and dinner on Monday 12 August is not included in the fee. Breakfast is included in the accommodation booking.
- Venue facilities and Wi-Fi
- Airport transfer to the Hotel and return (Please refer to [Airport Transfer section on page 19](#))
- All transport as part of the scheduled programme
- Access to the Conference App

Please note that **travel to Taiwan and accommodation during the gathering are not included** in the gathering fees. Make sure you book your accommodation and flights in good time.

We apologise that the dinner on 12 August, which was included in the original registration fees is not included anymore in the package.



DAY GUESTS AND DINNER TICKETS

Interested to only join us for as day guest at the 7th FAPW Gathering, 13th Asia Pacific Regional Conference or only attend our dinner functions? We will offer day and dinner tickets for guests.

Day and dinner tickets rate per person:

Function	Date	What's included	Price
Full day FAPW Gathering day 1 only for FAPW members	13 August 2019 Tuesday	<ul style="list-style-type: none"> Attendance to gathering events from 8.30am to 10.00pm One lunch, one dinner and two coffee breaks Gathering name tag Access to Conference app 	USD 150
Full day FAPW Gathering day 2 only for FAPW members	14 August 2019 Wednesday	<ul style="list-style-type: none"> Attendance to gathering events from 8.30am to 10.00pm One lunch, one dinner and two coffee breaks Gathering name tag Access to Conference app 	USD 200
Full day FAPW Gathering day 3 only for FAPW members	15 August 2019 Thursday	<ul style="list-style-type: none"> Attendance to gathering events from 8.30am to 10.00pm Attendance to the FAPW 20th Anniversary Dinner One lunch and two coffee breaks Gathering name tag Access to Conference app 	USD 200
Friends of Asia Pacific WAGGGS (FAPW) 20th Anniversary Dinner	15 August 2019 Thursday	<p>This dinner is only open to:</p> <ul style="list-style-type: none"> FAPW members who are not participants of the Gathering Conference participants. You can book the dinner ticket when registering for the main conference 	<p>USD 60 (for participants of the 13th APR Conference)</p> <p>USD 80 (for other guests)</p>
Asia Pacific Region 50th Anniversary Dinner	16 August 2019 Friday	<p>This dinner is open to:</p> <ul style="list-style-type: none"> 7th FAPW Gathering participants. You can book the dinner ticket when registering for the 7th FAPW Gathering Members of Girl Scouts of Taiwan, invited guests and supporters of AP Region 	<p>USD 60 (for participants of the 7th FAPW Gathering)</p> <p>USD 80 (for other guests)</p>

Deadline for Day Packages registration is at 17:00 GMT on 5 July 2019. You can register [here](#).

Please note that **travel to Taiwan and accommodation are not included**. Make sure you book your accommodation and flights in good time.

PAYMENT DETAILS

Payment for registration fees can be made via the Gathering registration page using one of the following cards:

- MasterCard
- Visa
- JBC
- Maestro

If you have any issues, please contact WAGGGS at AP.ReCo@waggs.org.

CANCELLATION AND REFUND POLICY

Registration fees are non-refundable, even on failure of visa application. However, they can be transferred to another person. Kindly note that any change in registration can be made by logging into the website before the registrations close.

After 19 July 2019, substitution cannot be arranged and the registration fee will be forfeited. In case of unforeseeable circumstances, please contact WAGGGS by email AP.ReCo@waggs.org immediately.



VENUE

THE CAESAR PARK HOTEL BANQIAO

The meetings and main events of the conference and Gathering will be held at the Caesar Park Hotel Banqiao, the only five-star class hotel newly built in New Taipei City. Combining the idea of “New City”, “New Concept”, and “New Hotel” with the spirit of local culture, it aims to provide service for both business and tourism.

The hotel is approximately 45km from the Taiwan Taoyuan International Airport (TPE) and can be reached in 50 minutes by car and accessible by public transport like MRT and airport bus.

The hotel has a fitness centre, an infinity pool, lounge, rooftop bar and laundry facilities for guests.

The Caesar Park Hotel Banqiao
8, Xianmin Blvd. Sec. 2
Banqiao, New Taipei City 220
Taiwan (R.O.C.)

rsvn_cphb@caesarpark.com.tw

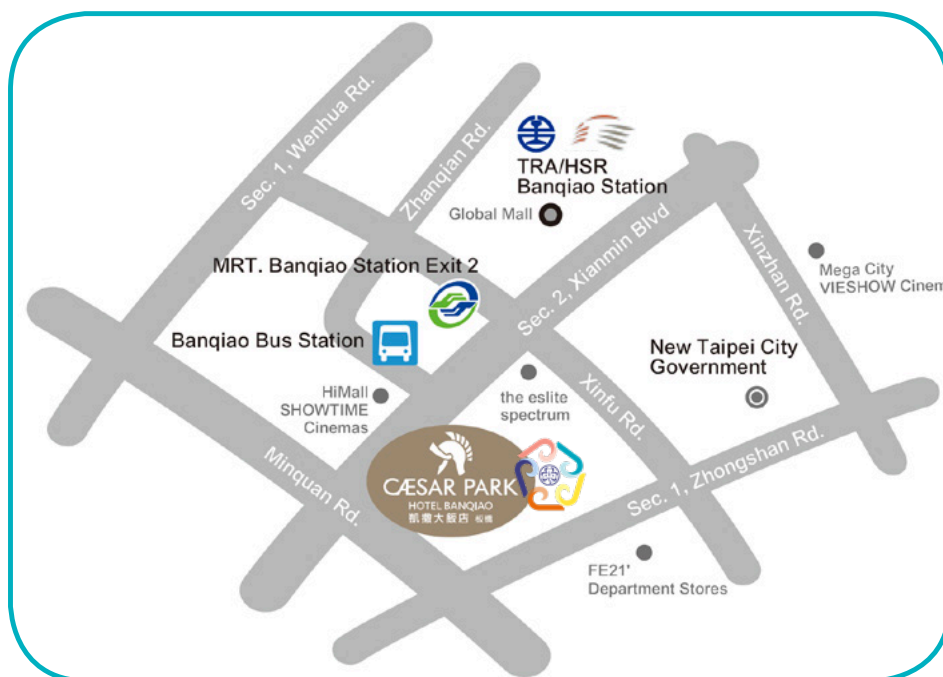
t: (+866)2-8964-9396 (direct line)

<https://banqiao.caesarpark.com.tw/en/>



CHINESE ADDRESS

凱薩大飯店 板橋
新北市板橋區
縣民大道二段8號








ACCOMMODATION

Accommodation for the 7th FAPW Gathering will be at the **Caesar Park Hotel Banqiao**. Participants are required to **book your own accommodation including pre- and post- stay** at [this link](#). After 5 July 2019, the hotel will contact you with the invoice of the amount you need to pay and the payment details.

Please note the following:

- **For twin or other sharing options:**
 - You need to identify the partner(s) sharing with you and state the name in the booking form. Please have the passport details of all persons sharing with you ready for completing the accommodation booking form.
 - **Only ONE person should be completing the accommodation booking form** to avoid double booking. For example:

 share room	
	1. Provide passport details to 
	2. Complete the booking form 3. Receive the invoice from hotel
	4. Send the payment in ONE transaction

- Participants who are not able to find a partner to share with are required to either book single room or manage looking for the partner themselves. Neither the organiser nor the hotel are able to manage pairing of participants who do not have a partner to share with.
- Neither WAGGGS nor GST is responsible for any errors in booking, invoicing and payment. The transaction is solely between the guest and the hotel.

The rates are as such:

Room Type	Price (per room per night)
Deluxe Twin/ Deluxe Single	TWD 4,000
Triple (3 single beds)	TWD 5,200
Elite Twin/ Elite Single	TWD 4,500
Prestige Twin/ Prestige Single	TWD 5,500
Junior Suite Single (one king size bed)	TWD 6,000

**Above rates will be billed in Taiwanese Dollars and are inclusive of 10% service charge and 5% tax.
No extra bed service for all room types.**

Please refer to [hotel website](#) for more information on each room type.



CAESAR PARK HOTEL BANQIAO

The international Caesar Park Hotel Banqiao has carefully conceived to provide a level of attentive service and Taiwanese hospitality. The idea of New City x New Concept x New Hotel puts you in a destination of cultural and modern excitement. With 400 stylish guest rooms, two exceptional dining venues, the rooftop infinity pool at level 32 and more, the hotel offers a delightful and exciting stay.

Hidden in a bustling city, Caesar Park Banqiao is 12-ping space decorated with white walls and wooden design using green as the base, creating a quiet and relaxing environment for your stay. Featuring elegant quality, marble bathroom equipment and a dual-function washbasin are designed for relieving fatigue among business travelers.

CHECK IN AND CHECK OUT

Check in at 3:00pm
Check out at 12:00pm

WHAT'S INCLUDED

- Daily buffet breakfast
- Complimentary Wi-Fi and broadband Internet access
- Coffee / tea set in each room
- Daily complimentary mineral water
- Free parking during stay (per car per room)
- Complimentary access to fitness centre and swimming pool.
- For **Prestige/Junior Suite guests:**
complimentary access to Prestige Lounge (executive lounge)

CHINESE ADDRESS

凱薩大飯店 板橋
新北市板橋區縣民大道二段8號

CAESAR PARK HOTEL BANQIAO

8, XIANMIN BLVD. SEC. 2

BANQIAO, NEW TAIPEI CITY, TAIWAN

RSVN_CPHB@CAESARPARK.COM.TW

T: (+866)2-8964-9396

[HTTPS://BANQIAO.CAESARPARK.COM.TW/EN/](https://banqiao.caesarpark.com.tw/en/)

PROGRAMME OF THE 7TH FRIENDS OF ASIA PACIFIC WAGGGS GATHERING

Time	13-Aug Tuesday	14-Aug Wednesday	15-Aug Thursday	16-Aug Friday
0800-0900	Country Coordinators' Meet			
0900-1030	FAPW Business Meeting	Ping Xi	Da Dao Cheng	Departures/ Optional tours
1030-1100	Coffee Bbreak			
1100-1230	Opening ceremony*			
1230-1400	Lunch			
1400-1530	Global and regional update*	Pineapple pastry making	Activities with Girl Scouts	
1530-1600	Coffee break			
1600-1730	Sri Lanka experience			
1730-1900	Dinner			
1900-2200	International night and regional bazaar*	1930 FAPW Membership Ceremony*	FAPW Closing Dinner/20th Anniversary	50th Anniversary Dinner* (optional at own cost)

Plenary sessions
 Together with Conference
 Outside the Venue
 Fun activities



INTRODUCTION OF THE HOT SPOTS

PINGXI

Pingxi and Shifen are just two of several towns alongside highway 106, a narrow back road that runs between southern Taipei and southern Keelung. Pingxi Sky Lantern Festival is one of the three most popular and well - known celebration events during the Lantern Festival. Since 1999, the Taipei County Government has devoted substantial resources to promote this festival, in a bid to promote it to become an international and multi - ethnic culture exchange activity. Through this festival, presenting the Sky Lantern tradition and the natural beauty of Pingxi to the public and prayers to the heavenly God and wishing for prosperity and peace for the nation and its citizens.

DADAOCHENG

In late 1880s, Dadaocheng started to prosper in light of the opening of Tamsui Harbor. It has since become the keystone of economic and cultural development. In Dadaocheng, you will see extravagant Baroque architecture, traditional Hokkien bungalows and brilliant red-brick western houses. Historical buildings, traditional folklore center, tea houses, fabric stores, Chinese pharmacy and local eateries alike are rich in history. A new everyday-aesthetics derives in the vintage neighborhoods of Dadaocheng where century-old stores meet with contemporary innovation.

For explorers looking for the cultural essence of Taipei, you can stroll in Dihua Street or try some local cuisines from the vendors in front of Tze Sheng Temple. You can also roam in the alleys where various select shops of distinctive features await your visit, or enjoy a cup of coffee and a moment of serenity in elegant street houses. In short, Dadaocheng is definitely the place to visit if you want to experience the traditional lifestyle of Taipei!

PINEAPPLE PASTRY MAKING

Pineapple is widely grown here in Taiwan, which is also known for producing canned pineapple, pineapple drinks, and pineapple jams. Pineapple is also made into pineapple pastry, with the pineapple's sweet and sour taste mingling with the loose, soft outer skin that seems to melt in your mouth; definitely worth giving it a taste... and more! Let's go to make the pineapple pastry!



Image by [Joel Fulgencio](#) from [Unsplash](#)



ENJOY TEA
&
PINEAPPLE CAKE!

Image by [Jason Goh](#) from [Pixabay](#)

OPTIONAL TOURS

Visit the website of Tourism Bureau of Republic of China (Taiwan) (<https://eng.taiwan.net.tw/>) and Tourism and Travel Department of New Taipei City Government (<https://tour.ntpc.gov.tw/en-us/>) to see what is fun in Taiwan! You may also find several interesting trips as below. More options are available at the website of [KLOOK](#) and [KKDay](#).

You will have to book the optional tours directly through the website and pay online by credit card.

TAIPEI DOUBLE DECKER BUS TOUR

<https://www.klook.com/en-GB/activity/2921-double-decker-bus-tour-taipei/>

- Discover major landmarks in Taipei by exploring from 23 bus stops across two routes
- Visit top attractions such as Taipei 101, National Palace Museum, Chiang Kai Shek Memorial Hall, Ximending and many more
- Hop on and off at your preferred attractions along the Taipei sightseeing bus route for maximum flexibility
- Share your traveling moments with free WiFi available on the Taipei double decker bus
- Enjoy introductions of attractions with a headset commentary in a choice of languages: English, Chinese, Japanese, and Korean

DAY TOUR FROM TAIPEI:

JIUFEN OLD STREET, GOLDEN WATERFALL, AND BITOU CAPE

<https://www.kkday.com/en/product/101>

- Explore Bitou Cape, Nanya Rock Formations, and Golden Waterfalls
- Delight in the mix of yellow and blue bay colors at Yin Yang Sea
- Learn about the famous gold rush at the Gold Museum
- Indulge in local delicacies along Jiufen's ancient streets



Image by [tingyaoh](#) from [Pixabay](#)

USEFUL INFORMATION BEFORE YOU BOOK

TRAVEL TO TAIWAN

All participants are advised to book flights to land at **Taiwan Taoyuan International Airport (TPE)**. We suggest you book flight landing not later than 19:00 on 12 August 2019. This is to enable participants to have enough time to go through immigration, collect bags, travel to the hotel, register, check in and relax before the gathering starts on Tuesday 13 August 2019.

You can add your flight details during your registration. If you have not booked your flight when you register, we will provide you a link where you will be able to add the information. Airport transfers will not be organised for those who do not submit the travel details by **17:00 GMT time on 19 July 2019**.

Kindly check with the airlines if you need any transit visas if you are taking flights transiting in other places.

TRAVELERS WITH SPECIAL NEEDS

Taiwan is a friendly place for people with special needs or with mobility challenges. Wheelchairs and assistance in boarding and disembarking are available at Taoyuan International Airport upon request with the respective airlines. Majority public spaces and public transport have ramps and facilities for people with special needs.

AIRPORT TRANSFERS

Airport transfers by Girl Scouts of Taiwan are only available for full gathering participants arriving at Taiwan Taoyuan International Airport on the following dates:

- **Arrivals from Sunday 11 August to Monday 12 August**
- **Departures from Friday 16 August to Sunday 18 August**

Once you cleared customs, please proceed to the **North meeting point** located at the right of the arrival hall. Members of GST will welcome you there.

The organisers are not responsible for arranging airport transfers for those participants staying in places other than the Caesar Park Hotel Banqiao prior to or after the Gathering.

INSURANCE

Neither Girl Scouts of Taiwan nor WAGGGS can take responsibility for any medical, accident or personal property claims by participants of the Conference or Gathering (other than those that may fall under public liability). WAGGGS will also not be liable for travel costs in the event of cancellation of the gathering for any reason.

All participants must arrange their own insurance for travel, health, accident and personal property. Please also note that self-medication is the responsibility of the participant.

In the case of accidents or severe illness, participants will be taken to a hospital nearby. Please note that delegates who make use of this facility will be charged for medical consultations, treatment, and medication.

VISA INFORMATION

- Participants attending the 13th Asia-Pacific Regional Conference and 7th Friends of Asia Pacific WAGGGS Gathering organised by Girl Scouts of Taiwan who are **not from visa-exempt countries** are eligible to apply for an **eVisa** with an Ecode provided by the Bureau of Consular Affairs to Girl Scouts of Taiwan.
- After completing the gathering registration process, GST will submit the personal information of participants requiring a visa to enter Taiwan (including **Nationality, Passport No, Date of Expiry, name, birthday, gender**) to the Bureau of Consular Affairs, Ministry of Foreign Affairs, Taiwan in order to receive an **Ecode** which you can use to apply eVisa online.
- You will receive an Ecode and some instructions for eVisa application by e-mail on the first week of July, then please go to the website to apply the eVisa: https://visawebapp.boca.gov.tw/BOCA_MRVWeb/subroot/MRVWebO_disclaimer.jsp. You have to pay the **eVisa fee (approximately USD 50)** online by credit card.
- ROC overseas missions may, depending on the applicant's nationality and purpose of visit, request through email that the applicant submit additional documents within a specific time frame. If these documents are not submitted by the given deadline, the application may be denied.
- When an eVisa application has been approved, the applicant will receive a notice by email containing a web page link to download and print the eVisa. The eVisa holder is required to present a paper copy of the eVisa at the immigration checkpoint for verification by the National Immigration Agency upon arrival in Taiwan. However, immigration officers at ports of entry in Taiwan have the right to deny entry to eVisa holders without providing further explanation.
- eVisa applicants must possess an ordinary, official, or diplomatic passport with validity of at least six months as of the date of intended entry into Taiwan.
- The information below is to help participants from possible participating countries clarify their visa requirements. Please refer the websites listed for more information. Should there be any changes to this information, GST will inform the relevant MOs accordingly.
 - **Visa-exempt countries** (<https://www.boca.gov.tw/cp-149-4486-7785a-2.html>)
 - Australia, Finland, France, Japan, Republic of Korea, Malaysia, New Zealand (including Cook Islanders who hold New Zealand passport), Singapore, Spain, United Kingdom, United States of America
 - Brunei, Philippines and Thailand passport holders are visa exempt until 31 July 2019 according to the website. Girl Scouts of Taiwan will check with the Ministry of Foreign Affairs and update you if there are changes to this rule
 - **Countries eligible for eVisa without the specific conference Ecode** (https://visawebapp.boca.gov.tw/BOCA_MRVWeb/subroot/MRVWebO_disclaimer.jsp)
 - Kiribati, Solomon Islands
 - **Countries which need the conference Ecode to apply eVisa** (<https://www.boca.gov.tw/cp-159-249-4162c-2.html>)
 - Bangladesh, Cambodia, Fiji, India, Kenya, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Papua New Guinea, Sri Lanka, Tonga
 - If you are one of the listed countries, your participants need to **complete the gathering registration form by 28 June 2019** to enable GST to process the Ecode for you. Participants from these countries who are not registered by this deadline will not be included in the list to apply the Ecode and further requests will not be entertained.

WEATHER

Summer in Taiwan is hot and humid with an average temperature of 25°C (77°F) ~ 35°C (95°F). It will be sunny with occasional rain showers. Participants are advised to carry an umbrella. During the summer time (June to August), typhoons sometimes approach or hit Taiwan. You can visit the [website](#) of Taiwan Weather Central Bureau before you come to Taiwan.

MEDICATION

Participants are responsible to bring own medication that are essential for yourself. Please also bring the doctor's prescription especially for controlled medicines.

CURRENCY

New Taiwan Dollars, NTD (or TWD) is the currency used locally. You can do the currency exchange at the airport or nearby banks. There is no currency exchange service at the hotel or independent money exchange facilities.

Major credit cards such as Visa and Mastercard are accepted by big establishments but cannot be used at convenience stores, and for MRT or bus tickets.

THE EASYCARD

The EasyCard allows visitors to conveniently ride the Taipei MRT or bus systems without the need to constantly search for loose change. 7-11, Family Mart, and other convenience stores and supermarkets also accept the EasyCard for payment.

It can be purchased at all MRT stations and convenience stores for NT\$100. Card is issued with no balance, so be sure to recharge the card with some credit after purchase. Refunds of credit can be done at MRT stations. Further information can be found at <https://www.easycard.com.tw/en/>

MOBILE DATA & INTERNET

You may buy a local sim at your own expense at the airport for mobile data usage. The hotels offer free WiFi in all rooms and gathering areas.

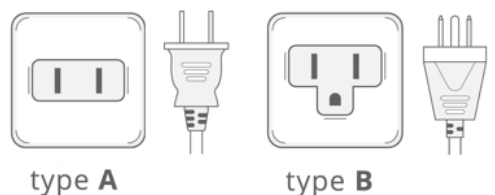
ELECTRICITY

Taiwan uses electric current of 110 volts at 60 cycles, appliances from Europe, Australia or South-East Asia will need an adaptor or transformer. Many buildings have sockets with 220 volts especially for the use of air conditioners.

For more travel Itinerary information, please visit the [website](#) of Tourism Bureau, Republic of China (Taiwan) for your reference.

TIPPING

Tipping is not customary in most of places of Taiwan.





CONTACT INFORMATION

If you have any questions concerning registration, gathering programme, travel, etc, please contact WAGGGS' Events Team at AP.ReCo@wagggg.org or by phone at the World Bureau Office (+44 207 4336 437). WAGGGS office hours are Monday – Friday from 9:00am to 6:00pm UK time.

GIRL SCOUTS OF TAIWAN

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