

## NOTICE OF MEETING

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Notice is hereby given that an EXTRAORDINARY GENERAL MEETING of **The Chartered Institute of Building** will be held at CIOB, 9 Kingsway, London WC2B 6XF on Monday 16 March 2020 @ 1100hrs, when the Resolutions given below will be considered and, if thought fit, passed.

By order of the Board of Trustees  
Samantha Teague  
Institute Secretary  
February 2020

**Note:** *The Board of Trustees has decided under the powers given in Bye-Law 56 to permit members of all classes to receive this notice, to attend the meeting and, with the permission of the Chair, to speak. Only Fellows and Members personally present are entitled to vote upon the Resolution.*

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## AGENDA

1. Notice convening the meeting.
2. Apologies for absence.
3. To consider and, if thought fit, pass the following resolutions (see commentary below)

### Resolution 1:

*THAT in accordance with the provisions of Bye-Law 21(b) the annual subscription when paid in pounds sterling, in respect of the Company members falling within the Chartered Building Consultancy subscriptions from and including 1 May 2020 shall be as set out hereunder:*

<b>Professional Staff</b>	<b>£ (2020)</b>
1	201
2-3	357

### Resolution 2:

*THAT in accordance with the provisions of Bye-Law 21 the annual subscription when paid in pounds sterling, in respect of each class of Company membership from and including 1 May 2020 shall be as set out hereunder.*

### Consultancies:

<b>Professional Staff</b>	<b>£ (2020)</b>
4-5	552
6 – 8	995
9 – 12	1278
13 – 25	2180
26 +	2654

### Companies

<b>Turnover (£)</b>	<b>£ (2020)</b>
Under 1m	395
1 – 5m	655

5 – 25m	1346
25 – 50m	1724
Over 50m	2633

**Resolution 3:**

*On the basis that Resolution 1 is not approved, THAT in accordance with the provisions of Bye-Law 21 the annual subscription when paid in pounds sterling, in respect of the Company members falling within the Chartered Building Consultancy subscriptions from and including 1 May 2020 shall be as set out hereunder.*

<b>Professional Staff</b>	<b>£ (2020)</b>
1	165
2-3	338

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**COMMENTARY:**

1. The reason for Resolution 1 is that Bye-Law 21 (b) requires the Board of Trustees to seek confirmation of annual subscription if there is an increase of more than 15% on those applicable in the previous year and the figures above represent such an increase.
2. The reason for Resolution 2 is that Bye-Law 21(c) requires the Board of Trustees to seek confirmation of annual subscriptions if there are three successive increases in annual subscriptions of 15% or less fixed by the Board and the figures set out above represent the third such increase.

<b>Chartered Building Companies</b>	<b>2018</b>	<b>2019</b>
Under 1 Million	£ 373	£ 385
1 to 5 Millions	£ 598	£ 618
5 to 25 Millions	£ 1,196	£ 1,235
25 to 50 Millions	£ 1,490	£ 1,539
Over 50 Millions	£ 2,237	£ 2,310

<b>Chartered Building Consultants</b>	<b>2018</b>	<b>2019</b>
1 Professional Staff	£ 139	£ 144
2 to 3 Professional Staff	£ 285	£ 294
4 to 5 Professional Staff	£ 485	£ 501
6 to 8 Professional Staff	£ 958	£ 990
9 to 12 Professional Staff	£ 1,212	£ 1,252
13 to 25 Professional Staff	£ 1,902	£ 1,965
26+ Professional Staff	£ 2,280	£ 2,355

3. The reason for Resolution 3 is that if Resolution 1 is not approved, then the subscription lines will be subject to Bye-Law 21(c) which requires the Board of Trustees to seek confirmation of annual subscriptions if there are three successive increases in annual subscriptions of 15% or less fixed by the Board and the figures set out above represent the third such increase.
4. The approval of these Resolutions requires a simple majority of Fellows and Members present at the meeting and voting.