

BSODR Leeds 2019

3rd - 5th September 2019

Getting to the University

The campus is approximately ½ a mile from the city centre on Woodhouse Lane, on the A660. Leeds is linked to the M1 and M62 and is very easily accessible.

For satellite navigation

University of Leeds,
Woodhouse Lane,
Leeds,
LS2 9JT

(street listing can appear as Cavendish Road on some navigation systems)

Bus

There are number of bus services in Leeds.

The number 1 bus leaves from Infirmary Street, near the City railway station in City Square, to the campus every ten minutes during the day and every half hour in the evening. There are frequent buses from the central bus station including numbers 28, 56, 96, 97. You should get off the bus at the main entrance adjacent to the Parkinson Building.

Visit www.wymetro.com for timetables and general information.

The National Express Coach Station is adjacent to the Bus Station: www.nationalexpress.com

Rail

For rail travel details visit: www.nationalrail.co.uk

Taxi companies

Streamline Telecabs - 0113 244 3322

Amber Cars - 0113 231 1366

Arrow - 0113 258 5888 (Arrow taxis are the official Leeds/Bradford Airport taxi company)

Registration

Registration will take place in the Parkinson Court (pictured below, middle) from 9.00 - 17.00 on Tuesday 3rd September, from 8.00 - 17.00 on Wednesday 4th September, and from 8.00 - 12.00 on Thursday 5th September. Here you will receive your name badge, academic programme, WiFi login (if not already connected to Eduroam) and conference bag. You must register before attending any sessions.

Accommodation

Delegates who have booked accommodation can Check-in at Charles Morris Hall, Storm Jameson Court. Charles Morris Hall operates a 24hr staffed reception desk. Check-In is from 14.00 and Check-Out is by 10.00.

On Thursday 5th September there will be a luggage area in the Parkinson Court to allow you to check out on time.

Breakfast is included as part of your accommodation and is served in the Refectory, opposite Charles Morris Hall. You will be provided with vouchers upon check in which can be redeemed during breakfast only.

Your accommodation also comes with complimentary use of The Edge, the University's sports and physical activities centre.

Please do not lose the keycard for your room, or you will be charged a replacement fee.

The address for Charles Morris Hall is: Corner of Mount Preston Street/Cromer Terrace, University of Leeds, LS2 9ND

Social Programme

The Welcome Reception for the conference will be held at the Tiled Hall, Leeds Art Gallery on Tuesday 3 September from 18.30-20.30. Delegates are invited to an evening drinks and canapés reception. The welcome address will begin at 19.00. Guests will have the opportunity to visit some of the galleries in a more intimate setting outside of general public hours.

The Conference Dinner will take place at the Royal Armouries Museum in Leeds. Guests are invited to a drinks reception where they will have the opportunity to visit some of the galleries before sitting down to a 3 course dinner in the Wellington Suite within the fabulous surroundings of the Royal Armouries. A shuttle service will be in operation from Storm Jameson.

Attendance at the Dinner is by registration only. If you have not registered for the dinner but wish to attend, or have previously registered but can now no longer attend, please contact: **Tom Throssel** (t.g.throssel@leeds.ac.uk)

Please contact us if you have not notified us of any dietary requirements during your registration.

Parking

Where possible, we suggest the use of public transport to the University. Parking was bookable during registration at £7.00 per day. If you have booked car parking with us, please park in the Orange Zone Multi-Storey Car Park on campus (Post Code: LS2 3AA), accessible via Woodhouse Lane or Willow Terrace Road. The ANPR camera system will recognise the registration provided and you DO NOT need to enter any further details at the terminals.

If you have not booked parking and need to do so please contact

Tom Throssel (t.g.throssel@leeds.ac.uk)

For more information and prices on alternative car parks in Leeds please visit: www.parkopedia.co.uk



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Notes for Oral Presentations

Please provide an electronic copy of your talk to a member of the AV team in the relevant room in the Michael Sadler Building at least 60 minutes before the start of the session in which you are speaking.

You will be able to upload your talks from 10.00 to 18.00 on Tuesday 3rd September, from 8.30 to 13.45 on Wednesday 4th September, and from 8.00 to 11.00 on Thursday 5th September.

The slide preview room (room LG17 in the Michael Sadler Building) will be open at the same times. Speakers are expected to speak for 12 minutes and set aside 3 minutes for questions. Talks will be subject to strict timing as controlled by light boxes: Green to 9 minutes, Orange to 11 minutes and Red to 15 minutes.

Only invited plenary speakers are permitted laptops, all other presenters must use the onsite equipment.

Notes for Poster Presenters

General posters will be displayed throughout the conference in Parkinson Court in the Parkinson Building. Velcro will be provided. Poster set-up commences at 12:00 on Tuesday 3rd September and all posters must be set up by 09:30 on Wednesday 4th on their designated numbered board. Presenters participating in the BSODR poster prize presentations must mount their posters by 9.00 on Wednesday 4th September on their designated numbered board. All posters should be A0 and must be in portrait orientation (NOT landscape). **Presenters are required to stand by their posters at the times indicated in the scientific programme.**

Notes for CPD Certificates

There will be a paper register at the front of every session room. Please sign this to confirm your attendance in order for us to issue any required Continued Professional Development Certificates.

Health, First Aid & Contacts

In the event of first aid being required, or for emergencies, please contact University of Leeds Security on 0113 343 2222 (24-hours). Please contact this in the first instance as our security team will liaise with the emergency services to direct them.

The emergency number in the UK for fire, ambulance or police is 999.

Hospital

The nearest emergency department is at the Leeds General Infirmary, telephone 0113 2432799, which is situated adjacent to the University.

Chemists

Lloyds Chemist is situated on Woodhouse Lane across from the Parkinson Building. Boots late night pharmacy (open until midnight) is located at Leeds City Train Station.

Smoking

On 1 July 2007 England brought in a ban on smoking in all public places. All meeting rooms, lecture theatres, foyers, public areas, bars, doorways, entrances and bedrooms within the University operate a no smoking policy.

In addition, as of the 1 August 2019, the university now operates a no smoking on campus policy between 8.00 and 18.00. This includes outdoor areas.

For more information visit:
wsh.leeds.ac.uk/smokefree-campus

Telephone Numbers

Anthony Lowe

Conference & Events Senior Manager:
+44 (0) 113 343 3106
a.a.lowe@leeds.ac.uk

OR

Tom Throssel

Conference & Events Manager:
+44 (0) 113 343 5723
t.g.throssel@leeds.ac.uk

In the event of any serious problems, or for emergencies, please contact University of Leeds Security on 0113 343 2222 (24-hours). The emergency number in the UK for fire, ambulance or police is 999.

Banks and Shops

Cash points

There are ATMs located within the Student Union building, and at the Cavendish Road entrance to the Marjorie and Arnold Ziff Building.

Banks

There is a Santander located in the basement floor of the Students Union

There are also several major banks and further cash points opposite Parkinson Court at the University's main entrance on Woodhouse Lane.

Post Office

The nearest is located in the St John's Centre in the City Centre.

Shops

The main University Refectory serves sandwiches, healthy options plus freshly cooked hot food from 08.00 until 14.00

There is a Co-op supermarket in the basement of the Student's Union, selling newspapers, stationary, food and drinks from 8.00 - 22.00 daily.

