

Presentation guidelines ICAS 10

Institutional, organised and grouped panels

In order to facilitate discussions within panels, we ask participants to not read their papers but instead give a summary outline of their paper, articulated into three to five points. These presentations will be maximum 15 minutes each, to allow time for discussion and questions. If a panel has a discussant, the time for him/her is restricted to ten minutes.

Roundtables

The roundtable format is intended to allow for a more flexible and open forum on a broader theme. Panelists address the main issue or topic of the roundtable for no more than 5-7 minutes, and the remainder of the time is open for an informal discussion between the roundtable members and a more extended question-and-answer session with the audience.

Book and PhD presentations

Book and PhD presenters will have a max. of 15 minutes for their presentation + 10 minutes for discussion (for those submissions who have nominated a discussant, 5 minutes of the discussion time will be allocated to the discussant). Authors can bring a maximum of 10 books each to sell or give away during their session, provided that their publisher does not have a booth in the exhibition hall. Please see the floorplan on our [Conference website](#) for the list of confirmed exhibitors. Authors can also bring order forms for their book to their session.

Poster presenters

All Posters will be on display for the entire duration of ICAS 10. However, poster presenters are asked to stand by their poster on 21 July during the morning break (11.00-11.30) and on 22 July during the afternoon break (16.00-16.30) to informally answer questions from Conference Delegates.

PowerPoint

Delegates who are presenting at ICAS 10 and who would like to use PowerPoint should bring their presentation file to ICAS 10 on a USB/flash drive. Please arrive in your session room 10 minutes prior to the start of the session to upload your presentation and introduce yourself to the session chair. A projector and computer will be available in each conference room.