

Processing of personal data in the context of the "EU Plant Protein" conference, Vienna, 22-23 November 2018 with third party participants, organised by the Directorate General for Agriculture and Rural Development of the European Commission

PROTECTION OF YOUR PERSONAL DATA

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1. Introduction

This privacy statement explains the reason for the processing, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you may exercise in relation to your data (the right to access, rectify, block etc.).

The European institutions are committed to protecting and respecting your privacy. As this service/application collects and further processes personal data, Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data¹, is applicable.

This privacy statement concerns all meetings / workshops / information days / events / seminars with outside participants etc. undertaken by DG Agriculture and Rural Development, hereinafter referred to as the operating DG.

2. Why do we process your data?

Purpose of the processing operation:

The External Communication and Promotion Policy unit of DG Agriculture and Rural Development (referred to hereafter as Data Controller) collects your personal data for the purpose of online invitation/registration and communication relating to the "EU Plant Protein" Conference on 22-23 November 2018 and, eventually, will further process them for the purposes detailed hereafter under point 3.

¹ [Regulation \(EC\) No 45/2001](#) (OJ L8 of 12/01/2001).

The purpose of the processing of personal data performed in the context of the conference is thus the management/organisation/follow-up and evaluation of the conference, including management of lists for contacts, invitations, participants, reports, distribution of reports, feedback on reports, meeting follow-up and evaluation, follow-up meetings, follow-up actions, news, publications photographs/pictures, presentations, live web streaming and/or audio and video recording of speakers and participants.

During the conference, please note that the event or part of the event will be filmed and recorded. Full speeches or extracts thereof may be used for internal documentation or in any public communication activity or pedagogical project. Your participation in this public meeting implies your acceptance of being filmed and your agreement that no fee will be imposed for any use or reuse of the recorded images.

However, an opt-out is provided to participants who prefer their images are neither recorded nor published on any support. In these cases, and subject to available resources, the organizer might be in a position to offer those participants an alternative venue in order to follow meeting and debates by means of live web streaming displayed on a screen. Clear indication and information to hosts/hostesses will be provided to correctly guide participants.

In the event of unavailable resources, those participants can locally follow live the conference proceedings at the web streaming Internet address indicated on the subscription form or the invitation by the organizer.

The processing operations on personal data linked to the organisation, management, follow-up and evaluation of this conference are necessary for the management and functioning of the Commission, as mandated by the Treaties, and more specifically articles 5 of TEU, Article 13 TEU and Articles 244-250 TFEU, and in accordance with Article 1 and Article 11 of TEU.

Personal data collected in this context may become part of a database with the purpose of facilitating the interaction between the EC and its stakeholders in their areas of interest.

If data subjects do not wish to be included in this database, they can address themselves to the operating DG.

Lawfulness of the processing operation:

The processing operations of personal data in this context are necessary and lawful under Article 5(a) of Regulation (EC) No 45/2001.

Stakeholders and the public at large send their personal data for online registration on a voluntary basis (Art. 5(d) Regulation 45/2001).

3. Which data do we collect and process?

Only data necessary for the participation to the conference can be collected and processed, namely:

- Data necessary for the organisation and management of the meeting, such as gender (needed for the right title)/name/surname/profession/postal and e-mail addresses/phone number/fax number ...
- Identity/passport n°/date of birth (for access control purpose by security guards to the Commission's premises - see DPO-508)
- Photographs/pictures, presentations, live webstreaming and/or audio and video recording of

speakers and participants. They could be published in the context of the meeting and in the framework of European Commission activities.

Personal data can be published following the conference but participants that do not wish to be part of recording/publishing activities are given the possibility to opt-out.

The data are given by data subjects on a voluntary basis. No data fields fall under Article 10.

4. How long do we keep your data?

The controller only keeps the data for as long as follow-up actions related to the above mentioned conference are necessary with the purpose(s) of the processing of personal data for the conference as well as for its related management.

All personal data will be deleted from databases **1 year** after the last action related to the conference (including its financial management).

Reports containing personal data will be archived in conformity with the existing Commission's legal framework.

5. How do we protect your data?

The collected personal data and all information related to the above mentioned conference are stored on the servers of DG Interpretation, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

Audio and video recordings as well as information displayed on the Internet/Intranet might be stored on servers of external contractors abiding by the necessary security provisions.

Access to all collected personal data and all information related to the above mentioned conference is only possible to the above described populations with a UserID/Password.

6. Who has access to your data and to whom is it disclosed?

The operating DG and the external processor, if any.

For speakers only, in the conferences webcast portal, name, profile, picture, short CV and presentation(s) if provided voluntarily by the speaker, will be indicated in the portal and associated to the video recording of the speech. No personal data is added for interventions not in agenda (e.g. questions from the public).

- The access to all personal data as well as all information collected in the context of this conference, and the organisation thereof, is only granted through UserID/Password to a defined population of users, on a need-to-know basis, without prejudice to a possible transmission to the bodies in charge of a monitoring or inspection task in accordance with Community legislation. These users typically are: The chairman and the secretary of the conference, both supported by a team in the operational services inside DG AGRI, DG SCIC and possible future evaluators of DG AGRI's communication services.
- In order to keep the network of the participants operational, a contact list of participants is shared between attendees.
- The report including the presence list is shared between participants and distributed to all

organisations represented in the conference.

As reports of this kind of meetings are Commission documents, they fall within the scope of Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents.

No personal data is transmitted to parties, which are outside the recipients and the legal framework mentioned. The data are solely collected and further processed for the specific purposes as laid down in this privacy statement and will not be used for any other purpose. The data will not be shared with third parties for direct marketing.

7. What are your rights and how can you exercise them?

According to Regulation (EC) No 45/2001, you are entitled to access your personal data and rectify, block or delete it in case the data is inaccurate or incomplete. You can exercise your rights by contacting the data controller, or in case of conflict the Data Protection Officer and if necessary the European Data Protection Supervisor using the contact information given at point 8 below.

Special attention is drawn to the consequences of a delete request, in which case any trace to be able to contact you will be lost.

8. Contact information

If you have comments or questions, any concerns or a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller using the following contact information:

- External Communication and Promotion Policy unit of DG AGRI – Unit B.1
- Phone number: +32 229 65963
- Mailbox address: AGRI-B1@ec.europa.eu

The Data Protection Officer (DPO) of the Commission: DATA-PROTECTION-OFFICER@ec.europa.eu

The European Data Protection Supervisor (EDPS): edps@edps.europa.eu.

9. Where to find more detailed information?

The Commission Data Protection Officer publishes the register of all operations processing personal data. You can access the register on the following link: <http://ec.europa.eu/dpo-register>.

For information in other languages, please refer to:

https://europa.eu/european-union/abouteuropa/legal_notices_en

10. Recourse

Complaints, in case of conflict, can be addressed to the European Data Protection Supervisor.