



37th WAGGGS WORLD  
CONFERENCE  
UGANDA  
2020

WORLD ASSOCIATION OF GIRL GUIDES AND GIRL SCOUTS  
**37th WORLD CONFERENCE**

**CIRCULAR 1**

DECEMBER 2019



WORLD ASSOCIATION  
OF GIRL GUIDES  
AND GIRL SCOUTS

Reference: 37<sup>th</sup> WoCo Circular 1

29 November 2019

Dear Friends,

**Subject: 37<sup>th</sup> World Conference Circular 1: Governance**

On behalf of the World Board, I am delighted to share the 37<sup>th</sup> World Conference Circular 1 with you. As you know, we will be gathering at the Speke Resort Munyonyo, by lovely Kampala, between the 13 and 17 July 2020.

At the October 2019 World Board meeting, preparations began in earnest for this special event and we now invite your contribution in the following ways:

### **GREATER ENGAGEMENT**

The Board is thrilled to engage MOs in planning, developing and delivering the Conference. We have taken on board feedback at Regional Conferences that we can do more to engage and consult our Members, and we are committed to action this through our work, including World Conference.

You will see in Conference document **WoCo 1a: Draft 37<sup>th</sup> World Conference Rules of Procedure** that we propose that each Member Organisation (MO) may bring up to 10 observers to offer greater access to your members, particularly young women, who wish to join this event.

Feedback on the Procedures should be submitted by **31 December 2019** to [procedural-team@waggs.org](mailto:procedural-team@waggs.org) or by post to Procedural Team, WAGGGS, Olave Centre, 12c Lyndhurst Road, London NW3 5PQ, England.

To support your planning, I am sharing with you our schedule of Conference circulars (Annex 1) and Conference documents (Annex 2) which include deadlines for MO responses.

### **MORE INFLUENCE**

You will see that we are going to have two deadlines for **Proposed Motions**. The first deadline of the **13 January 2020** is for Motions that require a change in our Constitution and Bye-Laws. It is a requirement that these Motions are shared with Member Organisations 120 days before the Conference, which is why we need to request these first.

We can be more flexible with non-Constitutional Motions and ask for these to be submitted by **13 March 2020**. This means that you can review the draft WAGGGS strategy documents which you will receive in January and February 2020, to inform your decision-making.

There will also be the possibility to table Proposed Motions and Amendments during Conference.

### **CONFERENCE PLANNING**

Member Organisations are invited to submit any proposals they wish to be considered for inclusion in Conference document **WoCo 2: Conference Agenda and Programme** to [woco@waggs.org](mailto:woco@waggs.org) by **28 February 2020**. For example, this could be a request to host a reception for young women attending Conference.

As per item 12.1 (pages 28 and 29) of the Constitution and Bye-Laws, the following topics must be included at World Conference:

*“The business to be transacted at a World Conference shall include invitations received from Member Organisations to act as hostess to the World Conference, provision of a summary of the audited balance sheet and accounts for the period concerned, consideration of the general financial policy and plans for raising and administering the funds of WAGGGS for the next three years or other agreed period, the Triennial Report and other reports presented by the World Board, and the election and appointment of members of the World Board ....”*

WAGGGS plans to facilitate a networking and sharing space (referred to as ‘Forum’), as in the previous World Conference and Regional Conferences, and will be inviting proposals from MOs to host these sessions in February 2020.

In line with ‘A Vibrant Movement – A New Strategy and Planning Cycle for WAGGGS’, which was shared at all Regional Conferences in 2019, WAGGGS will also host ‘Regional Symposiums’ during World Conference.

#### **WORLD BOARD NOMINEES**

Please find attached information about the **Call for Nominees** which will then formally launch in December 2019. The deadline for nominee applications is **26 January 2020**.

#### **FUTURE PLANNING**

You will find attached the **Bidding Process for the Organisation of the 38<sup>th</sup> WAGGGS World Conference and Expression of Interest Form**. We encourage bids that are accessible (in terms of cost and visas) and we look forward to hearing from those that are excited about this hosting opportunity. The expression of interest form should be received by the **14 February 2020**.

#### **CLEAR COMMUNICATION**

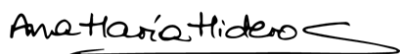
The Conference website will be live soon. Further information will be uploaded as future circulars are released.

For any Conference-related queries, you can contact [woco@waggggs.org](mailto:woco@waggggs.org).

WAGGGS and The Uganda Girl Guides Association are looking forward to delivering the Conference and welcoming us all to what I am sure will be a wonderful event.

I look forward to seeing you there!

Yours in Guiding and Scouting,



Ana Maria Mideros Gadea  
World Board Chair

# ANNEX 1: 37<sup>TH</sup> WORLD CONFERENCE CIRCULARS SCHEDULE

Circular #	WAGGGS World Conference 2020	Date to be sent	Deadline for responses from Members
Pre-Circular Call	Conference Planning Team		
	Call for Conference Chair and Procedural Team Chair	Complete	Complete
WAGGGS Circular No. 1	Governance		
	WoCo 1a: Draft 37 <sup>th</sup> World Conference Rules of Procedure	December 2019	31 January 2020
	Call for Nominations		26 January 2020
	Call for Proposed Motions		13 January 2020 for Constitutional Motions and 13 March 2020 for non-Constitutional Motions
	Call for Agenda and Programme items		28 February 2020
	Call for Conference bids 2023		14 February 2020
WAGGGS Circular No. 2	Registration and Nominations		
	Booking Pack	December 2019	11 May 2020
	Grant applications		31 January 2020
	Call for International Service Team		26 January 2020
	Nominations Pack and Form		28 February 2020
Call for Olave Award and WAGGGS Medal			
WAGGGS Circular No. 3	Consultation		
	WoCo 7a: Draft Compass 2032	January 2020	28 February 2020
WAGGGS Circular No. 4	Programme		
	WoCo 8a: Draft 2021-2023 Global Strategic Plan	February 2020	31 March 2020
	Call for Forum sessions		
Call for exhibition spaces, networking sessions, receptions and 1:1 meetings			

## ANNEX 1: 37<sup>TH</sup> WORLD CONFERENCE CIRCULARS SCHEDULE

WAGGGS Circular No. 5	Final Conference documents I		
	WoCo 4: World Board Election Booklet 2020	March 2020	N/A
	WoCo 3a: Proposed Motions – Constitution & Bye-Laws		
WoCo 1b: 37 <sup>th</sup> World Conference Rules of Procedure			
WAGGGS Circular No. 6	Final Conference documents II		
	WoCo 9: Membership Fees 2021-2023	April 2020	N/A
	WoCo 10: Membership Proposals		
WAGGGS Circular No. 7	Final Conference documents III		
	WoCo 6: 2018-2020 Global Triennial and Financial Report	May 2020	N/A
	WoCo 8b: 2021-2023 Global Strategic Plan		
	WoCo 7b: Compass 2032		
	WoCo 3b: Proposed Motions – Other		
	WoCo 5: Bid to host the 38 <sup>th</sup> World Conference		
WoCo 2: Conference Agenda and Programme			
WAGGGS Circular No. 8	Safe travels		
	Any final reminders	June 2020	N/A
WAGGGS Circular No. 9	Record of decisions		
	WoCo 11: 37th World Conference Record of Decisions	August 2020	N/A
WAGGGS Circular 10	Evaluation		
	WoCo 12: 37th World Conference Evaluation Report	September 2020	N/A

## ANNEX 2: 37<sup>TH</sup> WORLD CONFERENCE DOCUMENTS

WoCo 1a	Draft 37 <sup>th</sup> World Conference Rules of Procedure
WoCo 1b	37 <sup>th</sup> World Conference Rules of Procedure
WoCo 2	Conference Agenda and Programme
WoCo 3a	Proposed Motions – Constitution & Bye-Laws
WoCo 3b	Proposed Motions – Other
WoCo 3c	Proposed Motions – Voting Session (provided at Conference)
WoCo 4	World Board Election Booklet 2020 (including campaign advice)
WoCo 5	Bid to host the 38 <sup>th</sup> World Conference
WoCo 6	2018-2020 Global Triennial and Financial Report
WoCo 7a	Draft Compass 2032
WoCo 7b	Compass 2032
WoCo 8a	Draft 2021-2023 Global Strategic Plan
WoCo 8b	2021-2023 Global Strategic Plan
WoCo 9	Membership Fees 2021-2023
WoCo 10	Membership Proposals
WoCo 11	37 <sup>th</sup> World Conference Record of Decisions (provided after Conference)
WoCo 12	37 <sup>th</sup> World Conference Evaluation Report