


User Guide

for attendees

Association for Art History

2021 Annual Conference

LOGGING IN

 ASSOCIATION
FOR ART HISTORY

* = Required Field


Email Address*

Reference Number*

[Resend my reference number](#)

LOGIN

Not registered? [Register Here](#)

Powered by  **aventri**

When you have clicked the link sent to you via email this will be the log-in page you will see to enter the event.

Enter the email address you used to book your ticket and the reference number which is on your confirmation email.

If you can't find your reference number you can simply click the [Resend my reference number](#) it will ask for the email address you used to book your ticket and it will resend the confirmation to you.

THE VIRTUAL 'LOBBY'

Once you have completed the log-in page details, you will come through to the **Lobby**.

The lobby will show you the date(s) you are attending (in this case all 4).

The screenshot shows a web interface for a virtual conference lobby. On the left is a vertical navigation menu with icons for Network, Fringe Programme, Bookfair, Supporters, and News Feeds. The main content area includes a navigation bar with a red 'LIVE NOW' icon, a welcome message, and links to PDF session timetables for Wednesday, Thursday, Friday, and Saturday. Below this is a calendar view for Wednesday 14th, Thursday 15th, Friday 16th, and Saturday 17th of April. A 'Check Your System' button is circled in orange, with an arrow pointing to it from the text below. The main program schedule is as follows:

Time	Activity
10:00 - 13:50 BST	MORNING PROGRAMME
10:00 - 10:15 BST	Welcome Virtual
10:30 - 11:00 BST	Fringe Programme: Presentation: European Research Council (ERC) by Scientific Officer at the European Research Council Executive Agency

At this stage we advise you to **'Check your System'** on the laptop or PC you will be using for the event. If you have any issues, please contact help@forarthistory.org.uk

Papers will be presented in 2- paper blocks. Sessions will not run as a continue session and you will need to **leave** and **join** each block.

You can join and leave a block at any time.

USING THE EXAMPLE SESSION BELOW

Block One starts at 12.30 and ends at 13:50 (Intro, paper 1 and paper 2)

Break

Block Two starts at 14:25 and ends at 15:30 (paper 3 and 4)

Break

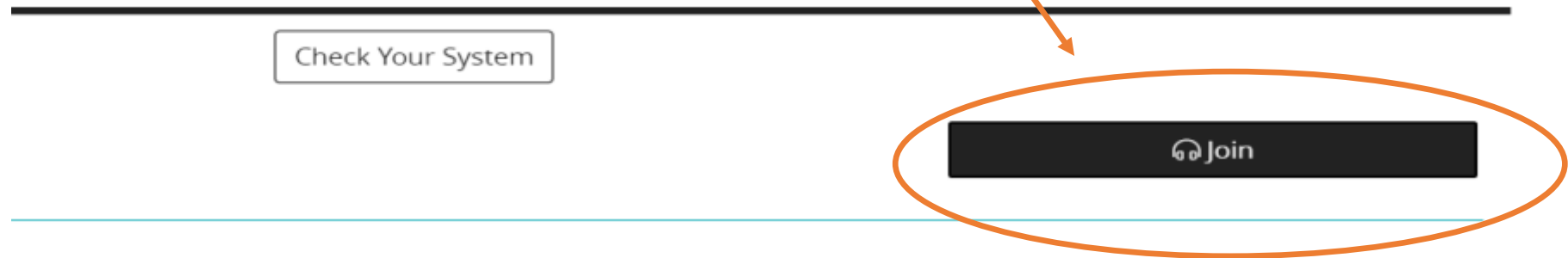
Block Three starts at 16:00 and ends at 17:15 (paper 5, 6 and closing comments)

[Check Your System](#)

12:30 - 13:50 BST	<p>Art History, Theory and Practice for an Ecological Emergency (Convenors: Lucy Whelan & Andrew Patrizio)</p> <p>● Session 1 🗎 Virtual 👤 Chanelle Lalonde 👤 Francesca Curtis</p> <p>Show more</p>	
14:25 - 15:30 BST	<p>Art History, Theory and Practice for an Ecological Emergency (Convenors: Lucy Whelan & Andrew Patrizio)</p> <p>● Session 1 🗎 Virtual 👤 Lucy Steeds 👤 William Schaefer</p> <p>Show more</p>	
16:00 - 17:15 BST	<p>Art History, Theory and Practice for an Ecological Emergency (Convenors: Lucy Whelan & Andrew Patrizio)</p> <p>● Session 1 🗎 Virtual 👤 Ysanne Holt 👤 Olga Smith 👤 Francesca Curtis 👤 Chanelle Lalonde 👤 William Schaefer 👤 Lucy Steeds</p> <p>Show more</p>	

JOINING A SESSION

When the session opens the 'join' button will turn from grey to black

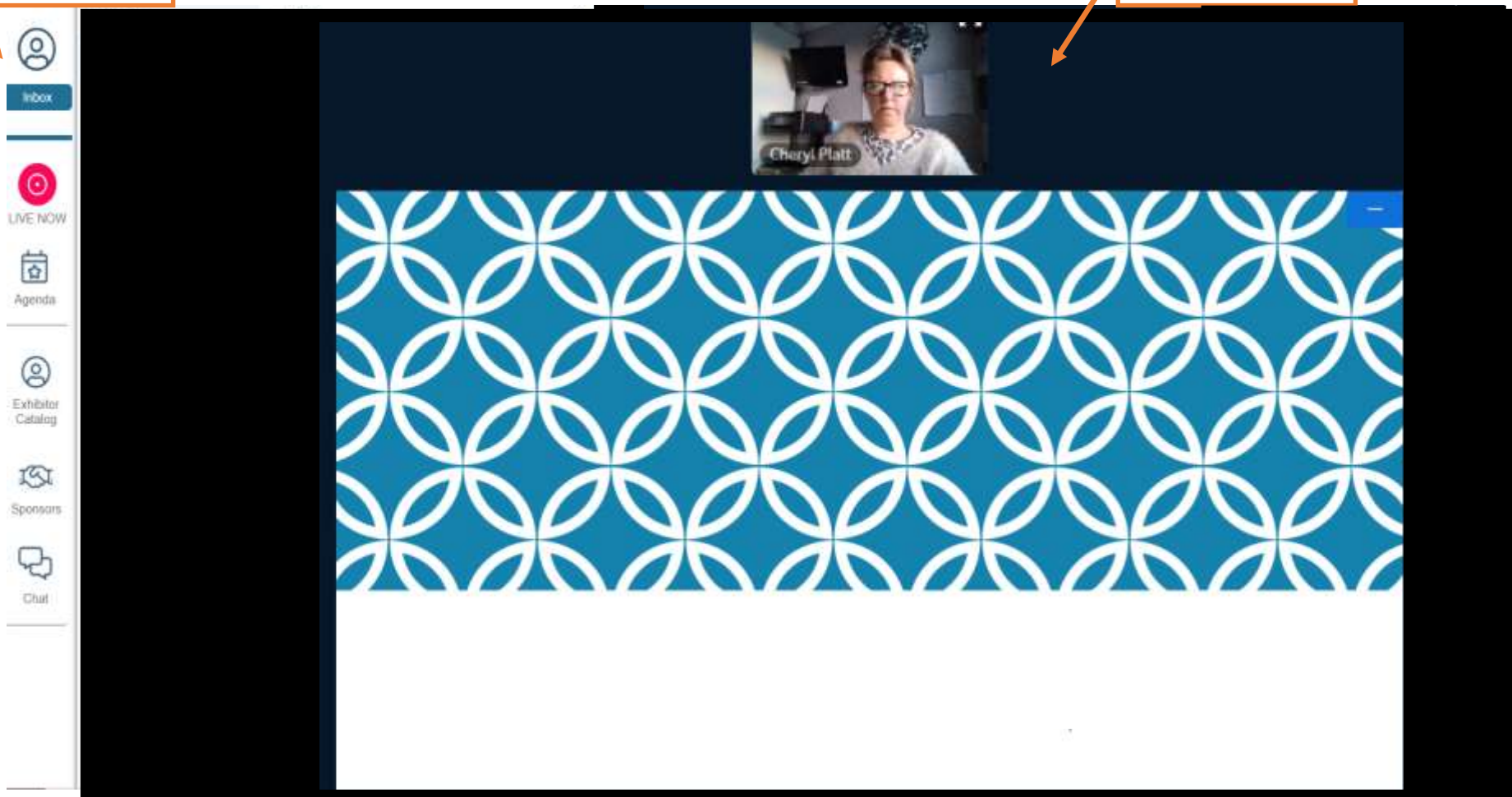


When you join a session you will have a main screen and a navigation bar.

Audience members in academic sessions can only view presentations ie you will not have a mic or camera. Some Fringe events such as 'meet ups' will be in collaborative mode and you will be able to join via audio and camera

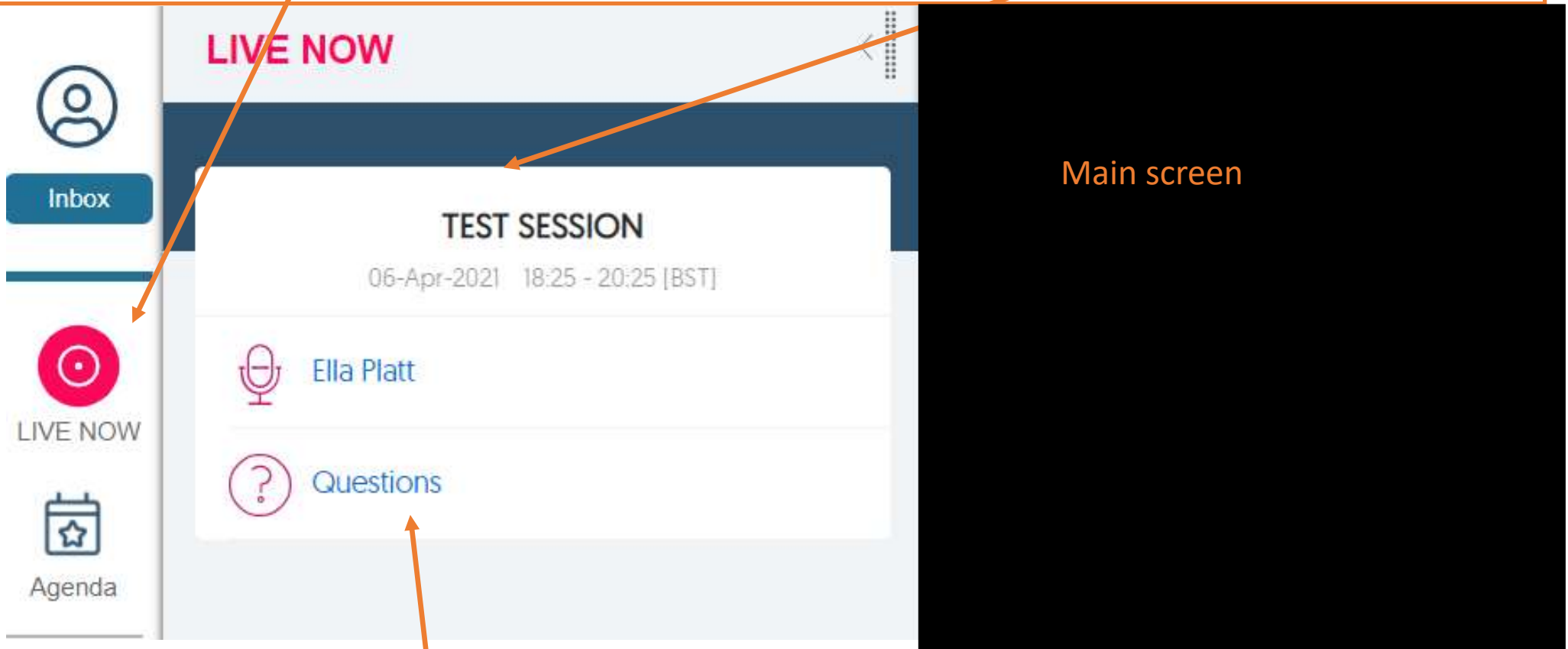
Navigation Bar

Main Screen



HOW DO I ASK A QUESTION IN A SESSION?


Audience members can ask questions via the 'Ask a Question' facility which appears when in a session. By pressing the red 'target' 'LIVE NOW' button in the Navigation Bar, it will show a 'Live Now' question column



You can then type in a question by clicking 'Questions'. Keep questions concise. The session convenor will read out questions to the speaker at the end of their paper.

NAVIGATION BAR

At all times you will see the navigation bar to the left of your screen.



The navigation bar is located on the left side of the screen and contains six icons with corresponding labels: a person icon, 'Inbox', 'News Feed', 'Network', 'Fringe Programme', 'Bookfair', and 'Supporters'. Each icon is accompanied by a text box explaining its function.

Check the **News Feed** for important updates and announcements.

The **Network** icon allows you to connect to any one who has registered for the conference via a private message facility. You can private message and also make a group and invite other delegates to join your group.

The **Fringe Programme** icon will have information about each of the fringe events. To join a Fringe Event go to the calendar and fringe events are listed along with academic sessions. At the bottom of the Fringe Programme pages are various 'View at Your Leisure' pre-recorded talks and events.

Visit the Virtual **Bookfair** via this icon. Exhibitors have special offers for the duration of the conference as well as information about their organisation and contact details.

Visit the **Supporters** icon for more details of the organisations that have supported the 2021 annual conference.

Thank you for taking the time to read through this guide.

If you require assistance at any point click on the ? icon at the bottom right corner of your screen for quick help tips, or click on [HELP DESK](#) in the lobby which will email us. (The help desk email will only be monitored and available during conference dates).