

Export Control Symposium, 26 November 2019

Please download, fill out all sections, save and then email to Denise.Carter@trade.gov.uk .

- Deadline for return of applications: Tuesday 5 November 2019.
 - Space is limited: registration will be first-come, first-served
 - No more than 2 delegates per company
 - Consultants: no more than 1 delegate from each consultant company
 - Cost of attendance is £150.00 per delegate inclusive of VAT. You or your company will be invoiced after the event, or you can pay by cheque on the day.
 - Please also find details of the 'Licences+' workshop at the end of this form
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CONTACT DETAILS

- a. Name:
- b. E-mail address:
- c. Company Name:
- d. Company Address
 - i) Street No./Building:
 - ii) Road:
 - iii) Town/City:
 - iv) County:
 - v) Postcode:
 - vi) Tel Number:
 - vii) Fax Number:
- e. Purchase Order (PO) number and Invoice Address (if different to above):
- f. What type of business are you

Manufacturer / Supplier

Freight Agent

Agent / Distributor

Finance

Consultant

Consultant - Only 1 delegate from each consultant company, please)

Other - please specify

h. What type of strategic exports of goods, software or technology are you engaged in?

Military

Dual Use

Security

i. How many are in your organisation?

1-10

11-49

50-249

250+

What do you wish to get out of this event?

Please tell us if you have any dietary requirements (eg allergies) or medical/mobility needs (e.g. disabled access)

You are invited to give your preferences for three of the following specialist workshops. We will do our best to allocate your top three choices but in the event of over subscription, please indicate your fourth choice.

Workshop topic	Your preference (1 to 4)
<p>1. Export Licensing Criteria risk assessment and Know Your Customer Understanding the Criteria applied to managing the export risks of strategically controlled items - case study approach. Led by the Export Control Joint Unit's (ECJU's) Foreign and Commonwealth Office (FCO) team.</p>	
<p>2. Digital services improvement update Led by the Department for International Trade's 'LITE' digital team.</p>	
<p>3. Export controls on strategic goods</p> <ul style="list-style-type: none"> • Why Customs intercept goods • Customs enforcement and outcomes (Led by HMRC) Policy Unit 	

<p>4. Protecting classified information and material: MOD Form 680, exhibition clearances and Private Venture grading. Led by ECJU's MOD team.</p>	
<p>5. US Export control compliance (Beginner level) Overview of US export control regulations covering ITAR, EAR</p> <ul style="list-style-type: none"> • key terminology used in ITAR and EAR regulations • Key challenges associated with ITAR • Key challenges associated with EAR <p>This session will be led by EGADD</p>	
<p>6. The Licensing process and OGELS</p> <ul style="list-style-type: none"> • Learn about the licensing process including Standard and Open Individual Export Licences • Get your goods to market with an Open General Export Licence (OGEL) Led by the ECJU's Business Awareness and Compliance teams 	
<p>7. Classifying items, software and technology for export licence purposes</p> <p>This session will include examples and scenarios to help you to better classify items on the Military and Dual Use Control Lists. Led by the ECJU Training Team and Technical Assessment Unit</p>	

If more than one person from your organisation is attending, we suggest you choose different breakout sessions to gain maximum benefit and ensure all sessions are fully subscribed.

Cost of attendance per delegate is £150.00 inclusive of VAT.

You or your company will be invoiced after the event, or you can pay by cheque on the day.

Sorry – we can't accept payment by credit or debit cards.

The cost of the event is non-refundable.

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We anticipate that certain workshops will be very popular - please respond as early as possible and be sure to list your preferences.

Cancellation policy

Places at this event are limited, so any cancellation of confirmed attendance must be received by the Awareness Coordinator (Denise Carter) in writing or by email, at least ten working days before the event, or the cost of the event may be charged/ invoiced accordingly.

Licences+ Workshop on the 27th November

ECJU will additionally be holding a one-off full day 'Licences+' workshop at the venue on the 27th November. Attendees will be taken step-by-step through the licence application process on SPIRE for strategically controlled military and dual use items. The type of information required, and the reasons for requiring that information, will be explained at each stage, identifying common pitfalls and mistakes.

Attendees will first be taken through the core Standard Individual Export Licence (SIEL) application screens to demonstrate how prior planning can reduce the number of 'Requests For Information' (RFIs), reduced work and quantity of licences required.

The course will then turn to Open General Licences (OGLs and EU GEAs); covering what is available, online resources and how to read OGLs to improve compliance with the terms and conditions.

- Space is limited: registration will be first-come, first-served
- The workshop will run from 09:30 to 16:00
- No more than 2 delegates per company
- Cost of attendance is £150.00 per delegate inclusive of VAT. You or your company will be invoiced after the event, or you can pay by cheque on the day.
- Please e-mail Denise.Carter@trade.gov.uk if you wish to attend this additional event.